

**CREATING OPPORTUNITIES AND TACKLING INEQUALITIES
SCRUTINY COMMITTEE**

**MONDAY 20 JULY 2015
7.00 PM**

Bourges/Viersen Room - Town Hall

AGENDA

	Page No
1. Apologies for absence	
2. Declarations of Interest and Whipping Declarations	
<p>At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification " that has been disclosed to the Solicitor to the Council. Members must also declare if they are subject to their party group whip in relation to any items under consideration.</p>	
3. Minutes of Meeting Held on 15 June 2015	3 - 20
4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions	
<p>The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any two Members of a Scrutiny Committee or Scrutiny Commissions. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee or Commission.</p>	
5. Service Director Report - Children and Safeguarding	21 - 32
6. Service Director Report - Education	33 - 46
7. Progress on SEND Reforms	47 - 56
8. Supporting the Mental Health Needs of Care Leavers	57 - 62
9. Forward Plan of Executive Decisions	63 - 84



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Paulina Ford on 01733 452508 as soon as possible.

11. Date of Next Meeting

Monday, 14 September 2015

Recording of Council Meetings: Any member of the public may film, audio-record, take photographs and use social media to report the proceedings of any meeting that is open to the public. A protocol on this facility is available at:

<http://democracy.peterborough.gov.uk/documents/s21850/Protocol%20on%20the%20use%20of%20Recording.pdf>

Emergency Evacuation Procedure – Outside Normal Office Hours

In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.

Committee Members:

Councillors: B Saltmarsh (Chair), J Peach, B Rush, Coles, J Shearman, J Yonga, and D Fower

Substitutes: Councillors G Nawaz, M Jamil, A Miners, J Davidson

Education Co-optees: Paul Rossi, (Roman Catholic Church Representative),
Miranda Robinson,(Church of England Representative),
Tricia Pritchard, (Director of Education & Training), Diocese of Ely
Stuart Francis, Parent Governor Representative

Alistair Kingsley – Independent Co-opted Member

Further information about this meeting can be obtained from Paulina Ford on telephone 01733 452508 or by email – paulina.ford@peterborough.gov.uk

**MINUTES OF A MEETING OF THE
CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE
HELD IN THE
BOURGES/VIERSEN ROOM, TOWN HALL, PETERBOROUGH
ON MONDAY 15 JUNE 2015**

Present: Councillors B Saltmarsh (Chair), G Nawaz, B Rush, A Coles, J Shearman, J Yonga, D Fower

Also present Alistair Kingsley Independent Co-optee
Stewart Francis Parent Governor Representative
Andrew Brown Education Co-optee

Officers in Attendance: Wendi Ogle-Welbourn Corporate Director, People and Communities
Jonathan Lewis Service Director for Education, People
Resources and Corporate Property
Lou Williams Service Director, Childrens Services and
Safeguarding
Kim Sawyer Director of Governance
Paulina Ford Senior Democratic Services Officer
Karen Dunleavy Democratic Services Officer

1. Election of Chair

The Director of Governance who was in attendance for this item only advised the Committee that as agreed at Full Council on 20 May 2015, the appointment of Chair and Vice Chair of the Scrutiny Committees and Commissions fell to the individual Committee or Commission to make these appointments.

The Director of Governance requested nominations from the Committee for the position of Chair of the Creating Opportunities and Tackling Inequalities Scrutiny Committee.

Councillor Shearman nominated Councillor Saltmarsh and Councillor Coles seconded the nomination.

As there were no other nominations Councillor Saltmarsh was therefore elected by the Committee as Chair of the Creating Opportunities and Tackling Inequalities Scrutiny Committee for the 2015/2016 Municipal year.

2. Election of Vice Chair

The newly elected Chair of the Committee requested nominations from the Committee for the position of Vice Chair of the Creating Opportunities and Tackling Inequalities Scrutiny Committee.

Councillor Saltmarsh nominated Councillor Fower and Councillor Yonga seconded the nomination.

As there were no other nominations Councillor Fower was therefore, elected Vice Chair of the Creating Opportunities and Tackling Inequalities Scrutiny Committee for the 2015/2016 municipal year.

3. Apologies

Apologies for absence were received from Councillor Peach and Councillor Nawaz was in attendance as substitute. Apologies for absence were also received from Education Co-opted Member Miranda Robinson and Andrew Brown attended as substitute.

4. Declarations of Interest and Whipping Declarations

There were no declarations of interest or whipping declarations.

5. Minutes of meetings held on 9 March 2015

The minutes of the meetings held on 9 March 2015 were agreed as an accurate record.

6. Call In of any Cabinet, Cabinet Member or Key Officer Decisions

There were no requests for Call-in to consider.

7. Appointment of Co-opted Member

The Chair introduced the report which proposed that the Committee consider retaining Alistair Kingsley as a Co-opted Member of the Committee with no voting rights for the municipal year 2015/2016.

The Committee unanimously agreed to the proposal and agreed to review the appointment at the end of the municipal year.

ACTIONS AGREED

The Committee agreed to retain Alistair Kingsley as a Co-opted Member of the Committee with no voting rights and that this arrangement be reviewed on an annual basis.

8. Creating Opportunities and Tackling Inequalities: Introduction, Overview and Work Programme

The report was introduced by the Corporate Director, People and Communities and provided the committee with an overview of the issues, opportunities, priorities and challenges in connection with the creating opportunities and tackling inequalities theme with the aim to establishing a scrutiny work programme for the year. The Service Director for Childrens Services and Safeguarding and the Service Director for Education, People Resources and Corporate Property were also in attendance and they gave a power point presentation to the committee which is attached at Appendix 1.

Observations and questions were raised and discussed including:

- Members felt it would be useful for a member of the Governors Leadership Group to attend a meeting of the committee to give Members an overview from a Governors perspective.
- Members referred to foster carers who looked after the same children for a long time and whilst this was a good thing it also meant that good foster carers were not available to take on new children. *Members were informed that the Local Authority had a statutory responsibility to care for looked after children until they were 21 or until 24 if in education. If children decide that they wish to leave foster care and become independent they are supported to make an informed decision as once they have left the foster care they do not have an opportunity to go back.*
- Members wanted to know how the radicalisation agenda fitted in with the work around missing children. *Members were advised that this area of work was covered within the*

Communities team and a lot of work was being done with Mosques on this. The Safeguarding Board would be looking at the work being done around missing children and exactly what 'missing' means and how this information is being captured.

- Members suggested that one item for consideration for the work programme would be mental health and young people.
- Members were pleased to hear that there was now a permanent Assistant Director in place for Childrens Social Care which would enable staff to feel more confident and provide stability.
- Members noted that actions were being taken to reach out to the Eastern European community and asked officers what these actions were. *Members were informed that specific marketing material in different languages had been produced and the website had been improved with translation features.*
- Members commented that there was a real need to attract social workers to the city and felt that the current website was unclear and very text heavy. There was nothing on the website to advise on how to become a social worker. *Officers acknowledged that there was a need to revamp the website and produce some positive marketing material to attract professional social workers to the city.*
- Members and officers discussed future requirements for monitoring data and the way it would be presented to the Committee. Members requested that bench marking data also be presented in future reports.
- Members noted the successes with fostering and adoption and wanted to know the reason for this success and if officers felt it was sustainable and would continue. *Members were advised that with regard to fostering there had been a huge effort in re-launching the website and materials. Some of the best recruiters had been existing foster carers who had talked to people about their positive experiences as a foster carer. Another reason for success was that housing in Peterborough was cheaper than other areas in the country and this often meant that people had a spare bedroom. There was pressure to ensure the success continued but other avenues were also being considered like working in partnership with fostering agencies. With regard to adoption this had been successful as it was an area which had very little change of personnel which meant it was more stable.*

The Chair thanked officers for an informative presentation and that the suggestions for the work programme would be considered at the first Group Representatives meeting.

ACTION AGREED

The Committee noted the report and agreed that an item for the work programme would be mental health needs of care leavers.

9. Review of 2014/2015 and Future Work Programme

The Senior Democratic Services Officer introduced the report which provided the Committee with a review of the work undertaken during 2014/2015, Terms of Reference for the Committee, recommendations made during 2014/2015 and a draft work programme for discussion. The Officer also addressed the Committee on the principles of Good Scrutiny which covered the following:

The principals of good scrutiny:

- Provide a critical friend and challenge the executive policy makers and decision makers.
- Enables the voice and concerns of the public.
- Is carried out by independent minded governors, who lead and own the scrutiny role.
- Drives improvement in public services.

What makes scrutiny work?

- Ownership – Member led and Officer driven.
- Focus – Clear work programme and objectives.
- Research – Getting to know the real issues.
- Innovation – Engaging in different ways.
- Reputation – Being recognised for adding value and making an impact, tackling issues of direct relevance to local people.

The Committee should ensure that all work carried out by them:

- Is focused and relevant to the remit of the Committee
- Makes a positive impact on services.
- Promotes good practice.
- Challenges underperformance.
- Acts as a catalyst for change.
- Deals, where appropriate, with relevant partnership issues.
- Provides strong and clear recommendations to Cabinet or Council to enable positive outcomes.

The Senior Democratic Services Officer informed the Committee of the possibility of alternative Governance Arrangements going forward and how it was important for all scrutiny committees to think about the following:

- How scrutiny could help to influence change within new governance arrangements.
- There was an opportunity for the scrutiny committees to work together to help design the new model of alternative governance by thinking about what the new model would mean in terms of:
 - Number of scrutiny committees
 - Number of meetings
 - Terms of reference
 - Ways of working
 - How they would fit in to the whole process of reporting in to Cabinet/Council
- It was as an opportunity for scrutiny to make an impact and to add real value to the organisation.

The Chair invited the Committee to make suggestions for items for the 2015/2016 work programme. The following suggestions were put forward:

- Mental Health provision and childhood counselling services
- School improvement and the role of the School Improvement Board and accountability
- Child Poverty Strategy
- Impact of health services on Early Help services
- Update on implementation of SEND reforms

The following items were agreed for the July agenda:

- Service Directors report including data
- Update on implementation of SEND reforms
- Ofsted Outcome Report
- Mental Health Services for Care leavers

The work programme for future meetings would be discussed at the first Group Representatives meeting. The Chair requested that any further suggestions should be emailed to the Senior Democratic Services Officer. The officer would email the previous presentation to Members as a prompt.

- Members noted that some of the recommendations made last year in regard to the item 'Improving Education Outcomes Task and Finish Group Final Report' presented on 14 July 2014 did not appear to have made much progress. Officers responded that there had been some resourcing issues but that the recommendations would continue to be worked on.
- The Service Director for Education, People Resources and Corporate Property advised the Committee that he had been looking at how scrutiny worked in other authorities with Childrens Services and advised that he would bring a proposal to scrutiny for discussion.

The Senior Democratic Services Officer advised Members that the Scrutiny in a Day review on the Impact of Welfare Reforms held in January 2014 had been shortlisted for the Centre for Public Scrutiny, Good Scrutiny Awards and had received a highly commended certificate.

ACTION AGREED

1. The Committee noted the report and presentation and agreed the agenda for the next meeting of the Committee in July.
2. The Committee also agreed that the remaining work programme would be discussed at the first Group Representatives meeting of the year.

10. Forward Plan of Executive Decisions

The Committee received the latest version of the Council's Forward Plan of Executive Decisions, containing key decisions that the Leader of the Council anticipated the Cabinet or individual Cabinet Members would make during the course of the following four months. Members were invited to comment on the Forward Plan and where appropriate, identify any relevant areas for inclusion in the Committee's work programme.

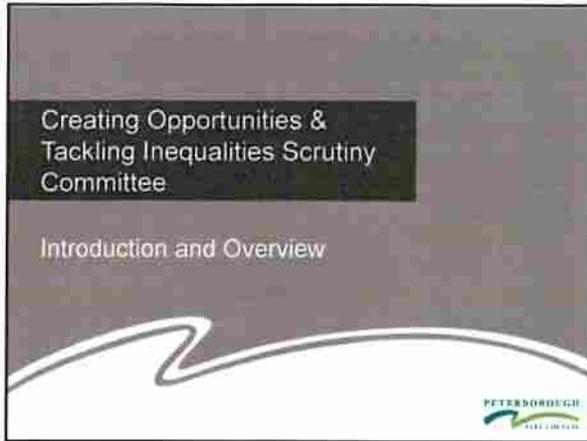
ACTION AGREED

The Committee noted the Forward Plan of Executive Decisions.

The meeting began at 7.00pm and ended at 9.00pm

CHAIRMAN

This page is intentionally left blank



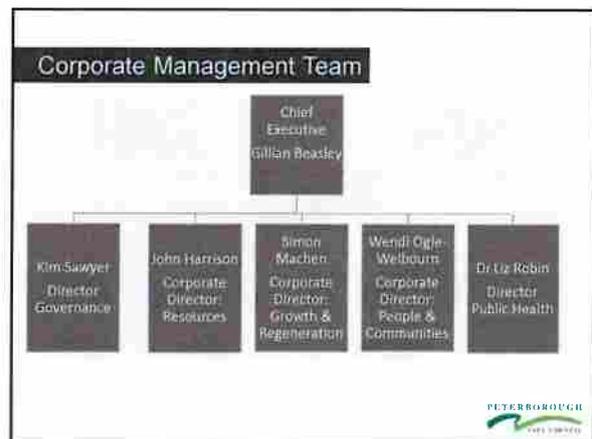
Scrutiny Focus...

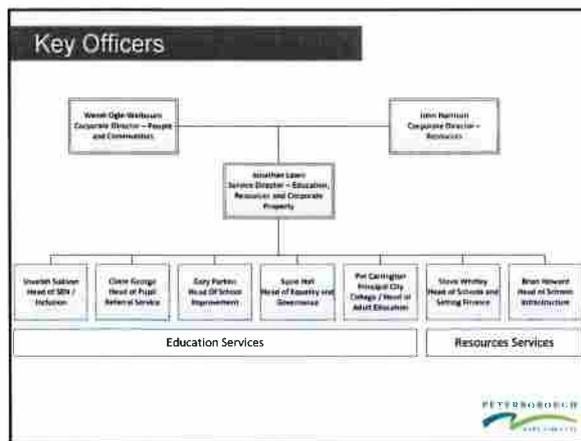
To review and scrutinise the planning, decisions, policy development, service provision and performance relating to:

- **Adult Learning and Skills**
- **Children's Services**
- **Education**
- **Safeguarding Children**

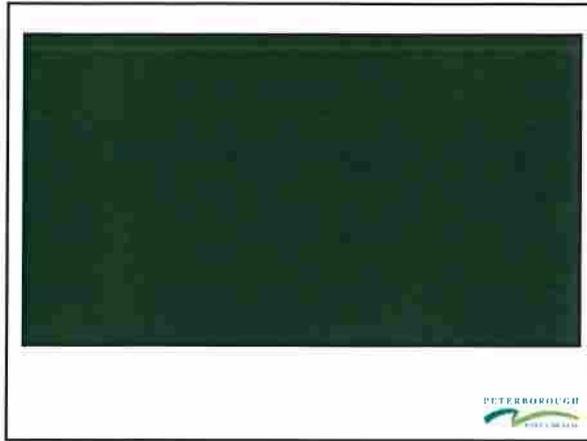
... Which Translates As ...

- **Adult Learning and Skills** – An education offer based from City College that is inclusive to enable adults and young people to access support to further themselves and
- **Children's Services** – including early help services working together to prevent children and young people's needs from becoming more complex and children's health and wellbeing services, including the commissioning of Health Visiting Services from October 2015;
- **Education** – strategic leadership of schools and academies and ensuring all children in Peterborough have access to a high quality education.
- **Safeguarding Children** – including specialist support through Children's Social Care for children in need of help and protection or who are looked after, and the work of the Safeguarding Children Board.





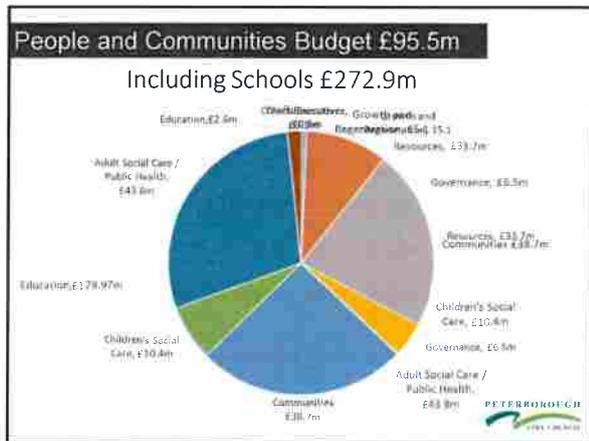
- ### Peterborough's School Context
- Total of 77 schools - 1 nursery school, 58 primary school, 12 secondary schools, 5 special schools and 1 pupil referral unit
 - 14 academies (6 primary, 8 secondary) / 2 free schools (secondary, special)
 - Total workforce – 5,612 – 2,203 teachers
 - Average size of primary – 310 pupils / national 257
 - Average size of secondary – 1,246 pupils / national 978
 - Deprivation (IDACI) – 0 per cent least deprived, 100 per cent most deprived
 - Peterborough Primary – 69 per cent (14.7 per cent Wittering / 89.8 per cent St John's)
 - Peterborough Secondary – 67 per cent (35.3 per cent AMVC / St John Fisher 78.6 per cent)
 - Above average numbers of children with statements of special educational needs /challenging social care context
 - Approximately 153 languages spoken in schools (Census October 2014), 71 languages in one school
-



Our Achievements and Challenges

Best Ever EYFS / Phonics and Progress at National	First ever teacher training in Peterborough	Effective School Improvement Ofsted	Most Improved Authority in Country
School to School Support Arrangements	Pupil Referral Unit 'Good'	Met SEND Reforms Requirements	EAL Attainment Gap in primary halved
More first choice admissions than ever	Best Ever NEET figures	Attendance now above national average	City College 'Good'

Setting high expectations



- ### School Improvement & Governance
- Key focus is on:**
- Holding all schools to account for improving pupils attainment and progress
 - Ensuring all schools receive a good or better judgment by Ofsted
 - Closing the attainment and progress gap of pupils between highest and lowest performing
 - Pupils who have English as a Additional Language (EAL) are well supported and teachers are supported to improve outcomes.
 - Children in Care have a stable and high quality education
 - Sufficient supply of high quality student teachers and newly qualified teachers in Peterborough
 - Attendance in schools in line with national average

Suggestions for Scrutiny – School Improvement

- Annual review of Outcomes – progress, attainment and Ofsted ratings
- School Improvement Strategy
- New Ofsted framework for schools
- Narrowing the gaps strategy including pupil premium
- School to School Support including governor support network
- Governor vacancies
- Recruitment and Retention strategy for teachers
- Virtual School – ensuring all children in care and care leavers are successful
- Following up Ofsted recommendations – School Improvement, EAL, 16-19
- Impact of EAL strategy
- Elective Home Education
- Religious Education syllabus



SEND and Inclusion

Key focus is on:

- Implementing the SEND reforms including transferring all pupils from Statements of Special Education Need to Education Health and Care Plans (EHC's).
- Ensuring effective provision for all pupils with SEND across the city to be inclusive and in local provision.
- Providing specialist services (including Education Psychology, Hearing Impaired, Visually Impaired, Autism, early years support) to schools to enable pupils to achieve and transitioning successfully onto the next stage of their lives.
- Working in partnership with parents to ensure the right support is provided and understood by all.
- Preparing for Ofsted Inspections of SEND



Suggestions for Scrutiny

- Progress on implementing the SEND reforms including local offer, EHC roll out and personal budgets.
- Review proposals for the reshaping of specialist support in Peterborough including specialist services, Enhanced Resource Provision in schools (ERP) and special schools.
- Funding arrangements for 'High needs' pupils
- Feedback from Parents via Family Voice – our parent / carer forum
- Out of City Education placements and developments to retain pupils in city.



PRU and Behaviour

Key focus is on:

- Ensuring numbers of permanent exclusions remain low
- Successfully operating the managed move / fair access protocols across Peterborough
- Providing a quality of education that is 'Outstanding' for the pupils across the 3 units of the Pupil Referral Service
- Improving the quality of environment for pupils of the pupil referral unit
- Supporting children absent from school for medical reasons
- Providing support in schools for behaviour with a view to reducing exclusions including enhanced family support work and mental health provision in schools.



Suggestions for Scrutiny

- Review of operation of the PRU including outcomes, numbers for exclusions and hearing from pupils on success and challenges.
- Operation of the behaviour panel and the impact of increase capacity for family support, outreach work in schools and mental health capacity



City College

Key focus is on:

- Support the development of the city through ensuring high quality training / education provision for
 - adult learners including the most vulnerable,
 - school leavers,
 - businesses
 - families.
- Enhancing the apprenticeship offer for businesses and learners in Peterborough
- Ongoing Reduction of NEET (Not in Employment, Education or Training)
- Integrating Day Opportunities for LD into college and enhancing offer
- Improving success rates in the college to meet Ofsted 'Outstanding' Criteria
- Attracting external funding to offer a range of free and subsidised courses



Suggestions for Scrutiny

- Proposals for delivery of Day Opportunities
- Annual report on the success of the college including priorities and key lines of improvement.
- Strategy to address NEET and meet national average on all aspects of data.



School Place Planning / Finance

Key focus is on:

- Meeting statutory requirement for delivering school places, 'local places for local children' and the growing demand for places as the city expands and new developments take place.
- Driving down the cost of building schools and delivering high quality buildings
- Understanding national agenda around reform to funding and ensuring a fair distribution of funding across schools – through Schools Forum
- Ensuring schools manage budgets appropriately and governors understanding their delegated responsibility for funding



Suggestions for Scrutiny

- Updated School Organisation Plan
- Transport policy and activity / volume of transport
- Impact of roll out of Universal Free School Meals across Peterborough
- Approach to ICT in Schools including success of Schools Broadband
- Challenge for schools on compliance with financial regulations / best value / suitable level of balances
- National, regional and statistical neighbour review of funding – Schools Forum and ensuring a fair level of funding across schools



Children's Services, Including Early Help & Child Health and Wellbeing

Lou Williams



Key Officers



Early Help Services: Lead Adrian Chapman

- Commissioned and provided by a wide range of partners including:
 - Peterborough City Council [e.g. Youth in Localities];
 - Schools and colleges [many offer parenting support and counselling services for children and young people];
 - The Voluntary Sector [including the NSPCC, Drink and Drugsense, Women's Aid, Barnardo's];
 - Health services [including school nursing and health visiting];
 - The Pupil Referral Unit and funding from Troubled Families;
- All working together to deliver best outcomes for children and prevent difficulties escalating.



Multi-Agency Support Groups

- Coordinate services to some of our most vulnerable children and young people:

The diagram is a semi-circle divided into five colored segments: green, yellow, orange, purple, and red. An arrow at the top points from left to right, labeled 'increasing level of need and escalation processes'. Callout boxes provide additional context: 'Best of professional expertise in multi-agency work, 8 agencies, Multi-Agency Assessment 2015' and 'Child Support Act 1989 - Section 17 of the Children Act 1989 - Local ACPs have a duty to provide a common action'. The Peterborough logo is at the bottom right.

Multi-Agency Support Groups

- One in each of the 3 Localities, each meeting bi-weekly;
- Outcome focused groups of senior representatives from partner agencies able to galvanise action to secure improved outcomes;
- Case Example: a child aged 9 referred to Social Care by school as had bruising; caused by father while attempting to manage challenging behaviour. Social care asked the MASG to lead on developing a support plan. The NSPCC used Video Interactive Guidance with the family, while debt counselling and other support services provided by a multi-agency team. Outcome: School and family reported much better relationships and lower levels of stress in household.

The Peterborough logo is at the bottom right.

Child Health and Wellbeing: Lead: Janet Dullaghan

- The Healthy Child Programme is concerned with ensuring that all children have the healthiest start to life and enjoy secure and loving attachments;
- The programme includes input from midwives, health visitors, GPs, Children's Centres, Schools and School Nurses and focuses on a seamless transition between services for children and their families;
- Provision of high quality pre-school, nursery and child-minding is also a key part of ensuring that children arrive at school ready to learn and we work with these providers to help them to improve their standards;
- Commissioning of Health Visiting becomes responsibility of the Council by October 2015.

The Peterborough logo is at the bottom right.

Emotional & Mental Health & Wellbeing

- Good child and adolescent mental and emotional health and wellbeing is important in the development of resilience – being strong enough to manage life's ordinary stresses and strains;
- Children's emotional health and wellbeing can be harmed by things like exposure to domestic abuse and inconsistent parenting;
- Specialist Child & Adolescent Mental Health Services are under significant pressure locally;
- We are seeking new ways to offer an increased range of early help and support in these areas.

The Peterborough logo is at the bottom right.

Clare Lodge

- Clare Lodge is a secure children's home for young women aged under 18 years;
- Up to 16 places are available and the home is the only one of its' type in the Country – a welfare only all female secure home;
- Young women come from all over the country and typically remain for 3-12 months;
- Extensive therapeutic services are provided via a partnership with St Andrews;
- Generates a £900K income for the Local Authority;
- Current OfSTED rating is 'Good'



Cherry Lodge and the Manor

- Cherry Lodge and the Manor offer a range of services to children, young people who have significant disabilities and their families;
- These services include:
 - After school clubs, short breaks and other forms of social activities that also provide a break for parents;
 - Outreach support to support families in their own homes;
 - Overnight short breaks [Cherry Lodge & the Manor];
 - Residential placements for young people with complex needs [Cherry Lodge];
- Both are currently rated Good by OfSTED



Suggestions for Scrutiny

- Transfer of Commissioning of Health Visiting;
- Supporting children and young people's mental health and emotional wellbeing;
- The impact of Early Help services
- Developing behaviour support services through the Pupil Referral Unit.



Children's Social Care Services

- Work with children, young people and their families where there are complex support needs or where children need help or protection;
- Provide care and support to children and young people looked after and who are leaving care;
- At any one time there are around 1,800 – 1,900 children and young people being worked with, 360 of whom are looked after, and around 240 who are subject to child protection plans;
- The Service seeks to act quickly where we need to protect children, while working with families so they can resolve their difficulties and meet their children's needs in the long term.



Children in need of Help and Protection

- Service has been affected by difficulties in recruiting and retaining social workers and managers;
- Now have permanent Assistant Director, Heads of Service, and most team managers are also now permanent;
- Important as we face challenges in managing high demands for services from families with increasingly complex needs;
- There is a need to ensure that only those families needing this level of support are accepted by the service – and there is some work to do in this area.



Things we know...

- Peterborough has a fast-growing population – particularly child population;
- This population is becoming increasingly diverse, meaning that we have to find new ways of engaging and supporting children and families;
- Sometimes we have to assess risks to children without knowing parental backgrounds as have been in City or country for limited periods;
- Neglect, domestic violence, often associated with substance misuse and/or alcohol misuse are all significant issues in the City;
- As with probably every other City/large town in the country, some young people are at risk from sexual exploitation, while others are at risk as a result of a whole range of risk taking behaviours.



Children and Young People Looked After

- There are around 360 children and people who are looked after. Some spend only a short time in care, while others can spend many years looked after;
- Most children and young people live with foster carers [more than 80%];
- Most children live with in-house foster carers – around 160 – while around 110 are placed with agency foster carers;
- We have worked hard to recruit more of our own carers because:
 - We know them better so can match children better;
 - They are closer to the City;
 - This type of placement offers best value for money



Financial Implications...

- In-house foster placements cost between £140 and £490 per week depending on age of child and skills of carer;
- Agency foster placements cost from £700 to over £1,200 per week;
- Residential children's homes cost from between £3,000 and £4,500 per week;
- Secure children's homes cost up to £7,000 per week;
- Fortunately, we only have very few residential placements at any one time!
- In most cases, the highest cost placements are associated with the least good outcomes...



Being good corporate parents...

- Ensuring we only look after the right children & young people;
- In general placement stability in Peterborough is good and better than national and statistical neighbour averages. This is important because it means that it is unusual for children and young people to leave a placement in an unplanned way;
- Many more young people are choosing to 'stay put' with their former foster carers – good for them but there are cost implications;
- School attendance and progress for children looked after is also better than national averages in most areas – but this is a small group, so there are big year on year changes;
- Our care leavers generally report feeling safe in their accommodation and there is a varied range available.



But...

- We need to develop more effective ways of enabling children and young people to participate in the development of services that support them;
- We have yet to develop a comprehensive apprenticeship scheme for our care leavers;
- Some of our care leavers have been affected by waiting lists for accessing mental health support;
- We have struggled to recruit foster carers from central and eastern European countries to match the needs of children from these communities who need to be looked after.



Adoption...

- Adoption is under considerable scrutiny by Government at present;
- Adoption – particularly of young children – is associated with some of the best outcomes;
- Only relatively few children are adopted each year – 32 in Peterborough in 2014/15 – up from 27 the year before – which is good performance;
- Adoption available for younger children [usually though not always under 5];
- Peterborough has developed a very successful Fostering for Adoption Scheme that has supported 6 babies to date.



Improving the Quality of Practice: Lead – Alison Bennett

- The Quality Assurance Team and Principal Social Worker [Alison Bennett] have lead accountability for improving practice in Children's Social Care, thereby improving outcomes for children and young people;
- Priorities for the next 12 months include:
 - Ensuring that case files consistently record the voice of the child in our work with them;
 - Ensuring that assessments are robust and include detailed consideration of risks and protective factors;
 - Ensuring that plans for children relate back to the assessments of needs and have detailed and measurable outcomes against which progress can be measured;
 - Ensuring that there is evidence of management oversight and challenge.



Improving the Quality of Practice

- Delivering the best practice requires:
 - A stable and competent workforce;
 - Manageable case loads;
 - Effective working relationships across the system.
- There is a shortage of qualified social workers which is having a national impact. Priorities therefore include:
 - Developing a clear positive recruitment and retention strategy;
 - Exploring whether we can offer the same [or better] levels of service to children and families with a different mix of qualified staff;
- Some of this work may be relevant to other areas of the service – one of the strengths of the new directorate.



Suggestions for Scrutiny

- Recruitment and Retention of key staff
- The effectiveness of the Multi-Agency Safeguarding Hub;
- Recruitment of in-house foster carers and continued analysis of patterns of placement need for children looked after;
- Ensuring the voice of the child informs decision-making.



Children & Adults: Safeguarding Boards

Introduction



Safeguarding Boards: Children & Adults: Responsible Officer: Jo Bramwell

- Multi-agency partnerships, both boards are chaired by Russell Wate;
- Children's Board established for longer than adult board; latter became statutory requirement under Care Act 2014;
- Developing joint business unit to support work of both boards and to develop common procedures/ethos across services working to safeguard vulnerable children and adults;



Safeguarding Boards: Children

- Examples of work undertaken in last 12 months:
 - A multi-agency audit into the effectiveness of the partnership response to Child Sexual Exploitation;
 - A multi-agency audit into the effectiveness of domestic abuse services
- Audits such as these result in development of action plans to address any shortfalls in the quality of service and outcomes;
- The Safeguarding Children Board has also commissioned 7 Serious Case Reviews [SCRs];
- SCRs focus on learning where a child or young person has suffered significant harm or who has died as a result of parental/carer act of commission or omission.



Safeguarding Boards: Priorities 2015-16

- Adult Board's main priority is to ensure that services are Care Act compliant. The Care Act is transforming the way that agencies should respond to safeguarding issues affecting vulnerable adults with 6 underpinning principles:
 - Empowerment [ensuring people & communities live free from harm];
 - Prevention;
 - Protection;
 - Proportionality;
 - Accountability;
 - Partnership.



Safeguarding Boards: Children

- The Safeguarding Children Board Priorities for the current year include undertaking themed multi-agency audits on:
 - Neglect
 - Child in Need
 - CSE and Missing
 - Transfer from children's/ adults services
 - Themed voice of the child s11 audit
 - Audit of compliance with Serious Case Reviews recommendations



Suggestions for Scrutiny

- Outcome of the planned multi-agency themed audit on Neglect;
- Multi-agency response to delivering early intervention services and support for children in need;
- Impact of processes to identify and support young people who go missing and/or who are vulnerable to child sexual exploitation.



CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE	Agenda Item No. 5
20 JULY 2015	Public Report

Report of the Corporate Director for People and Communities

Contact Officer(s) – Lou Williams

Contact Details - 864139

SERVICE DIRECTOR REPORT: CHILDREN & SAFEGUARDING

1. PURPOSE

- 1.1. This report provides summarises key performance data for Children’s Social care services as at the end of May 2015 – the latest data available at time of deadline for submission of this report to Scrutiny.
- 1.2. Where possible I have provided information about most recent performance among our statistical neighbours so that our performance can be benchmarked with other similar areas. There are, however, a number of areas of performance where differences in systems and practice between local authorities means that making comparisons is not possible.

2. RECOMMENDATIONS

- 2.1. Committee is asked to note the contents of this report, and to consider whether there are other areas of performance on which regular reports would assist the work of the Committee.
- 2.2. In particular, Committee is asked to consider what information may be beneficial to collate that may help to provide an accurate picture of the quality of practice within Children’s Social Care.

3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY

- 3.1. Creating Opportunities - Tackling Opportunities
 - Supporting vulnerable people

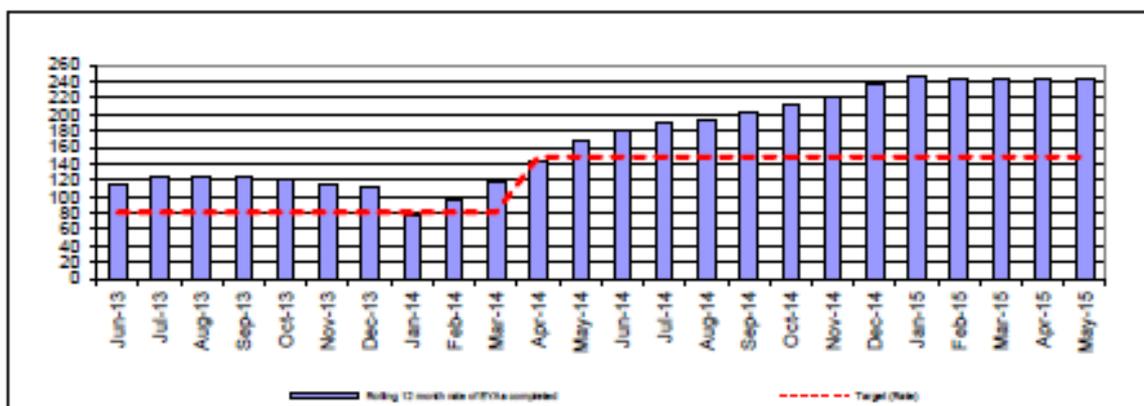
4. BACKGROUND

- 4.1. Key performance information is set out in the sections below, with some contextual information to assist in interpreting what the data is saying. This information is presented in accordance with the journey of a child through the system – beginning with the rate of early help assessments, and numbers of contacts and referrals into Children’s Social Care and ending with numbers of children who are looked after and who are leaving care through adoption and special guardianship orders.

Early Help Assessments, Contacts and Referrals

- 4.2. The chart below illustrates the continuing increase in the use of Early Help Assessments [formerly known as the ‘CAF’] by partner agencies in the City. The chart shows the

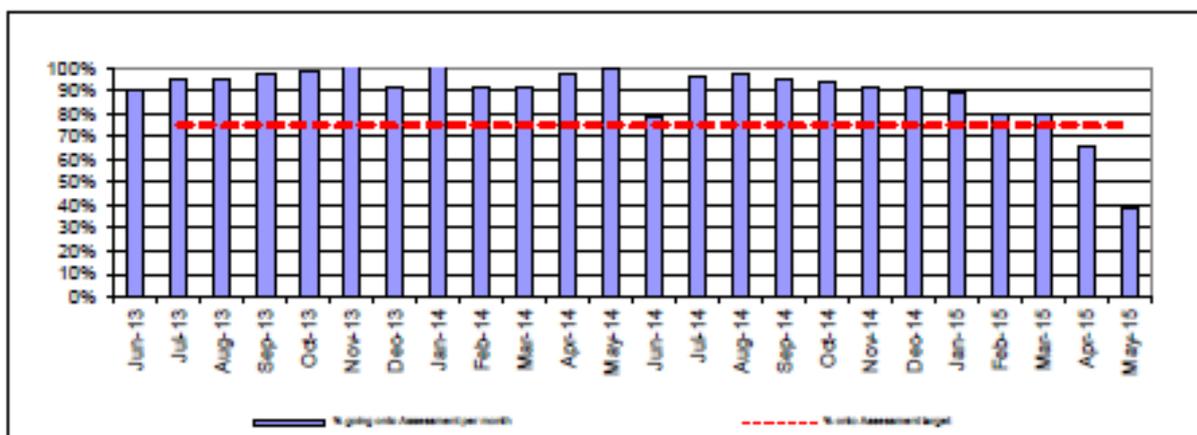
annualised rolling rate of new Early Help Assessments per 10,000 children and young people population and has shown a significant increase over the last 12 months although most recently, the rate of new assessments appears to have stabilised at around 240 per 10,000.



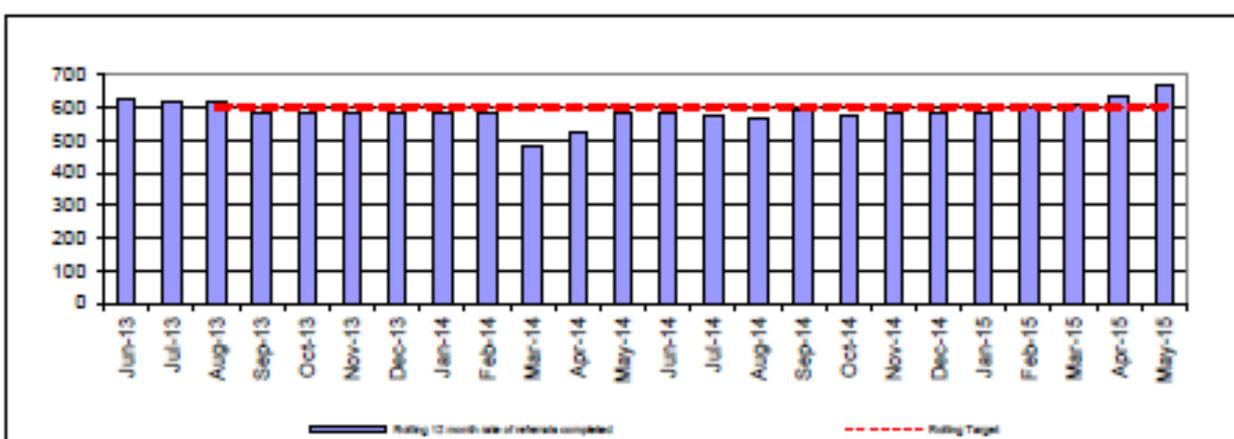
- 4.3. This indicates that more children and young people are benefiting from a holistic assessment of their needs. Effective early help services should help to address issues before they become entrenched and hence avoid subsequent referrals to Children’s Social Care and other specialist services.
- 4.4. It is difficult to provide comparative data in relation to this indicator since there is no consistency as to when early help assessments are used between local authorities. In Cambridgeshire, for example, such an assessment is completed prior to referring a child to any single support service. In Peterborough, we ask for one to be completed when it appears likely that the child needs the support of more than one support service. Essex, meanwhile, has stopped using these assessments altogether.
- 4.5. The next charts and tables show the numbers of contacts received into Children’s Social Care, and the proportion of these that are then opened as a referral – which means that we have decided that we need to understand more about the situation of a child or young person – and the proportion of referrals that then progress to an assessment. Not all children and young people we accept as referrals will progress to assessments; this decision will depend on the subsequent information that is gathered after the case has been opened as a referral.

Month	Refs	Contact	% Mnth	% YTD
Jun-13	213	762	28.0%	32.2%
Jul-13	223	894	24.9%	29.5%
Aug-13	184	796	23.1%	27.9%
Sep-13	134	817	16.4%	25.5%
Oct-13	284	900	31.6%	26.6%
Nov-13	210	783	26.8%	26.7%
Dec-13	226	750	30.1%	27.1%
Jan-14	213	825	25.8%	26.9%
Feb-14	217	750	28.9%	27.1%
Mar-14	249	947	26.3%	27.0%
Apr-14	221	831	26.6%	26.6%
May-14	260	767	33.9%	30.1%
Jun-14	210	928	22.6%	27.4%
Jul-14	194	913	21.2%	25.8%
Aug-14	140	728	19.2%	24.6%
Sep-14	254	927	27.4%	25.1%
Oct-14	201	872	23.1%	24.8%
Nov-14	236	847	27.9%	25.2%
Dec-14	237	805	29.4%	25.6%
Jan-15	213	820	26.0%	25.7%
Feb-15	269	868	31.0%	26.2%
Mar-15	302	972	31.1%	26.6%
Apr-15	319	817	39.0%	39.2%
May-15	416	857	48.5%	43.9%

- 4.6. The first thing to note in the table above is the number of contacts made to the service each month. These are often running at the rate of 800-900 per month, and all have to be screened and a decision made as to whether they should be opened as referrals. Typically only 25-30% of these contacts reach the threshold for a referral. This illustrates the importance of continuing our work with our partners to ensure that thresholds are widely understood and that effective use is made of the range of early help services before a contact is made with Children's Social Care.
- 4.7. The next thing to note is that the percentage of contacts proceeding to referrals appears to have increased significantly in April and May of this year. This is connected to the continuing development of the Multi-Agency Safeguarding Hub in Peterborough, which is linked to the main MASH in Cambridgeshire. Contacts come in to the MASH Hub where they can be worked on for a further 3 days, while further information is gathered from partners to help the decision about whether the case needs to progress to an assessment. This process is now working effectively in Peterborough, however our recording system has to record any contact that remains open for more than 24 hours as a referral, which explains the apparently much higher proportion of cases progressing to referral in the table above.
- 4.8. This is confirmed by the chart below, which shows the percentages of referrals that go on for a further assessment:



- 4.9. The percentage of referrals progressing to an assessment has dipped significantly in April and May, as the percentage of contacts progressing to a referral has increased.
- 4.10. Differences in the way that contacts and referrals are treated across the country makes comparative data difficult to interpret. There is comparative data available for the rate of referrals per 10,000 child population, however, with 2013/14 being the most recent year that such comparative data is available. The chart below shows the Peterborough rolling annualised rate of referrals per 10,000 population:



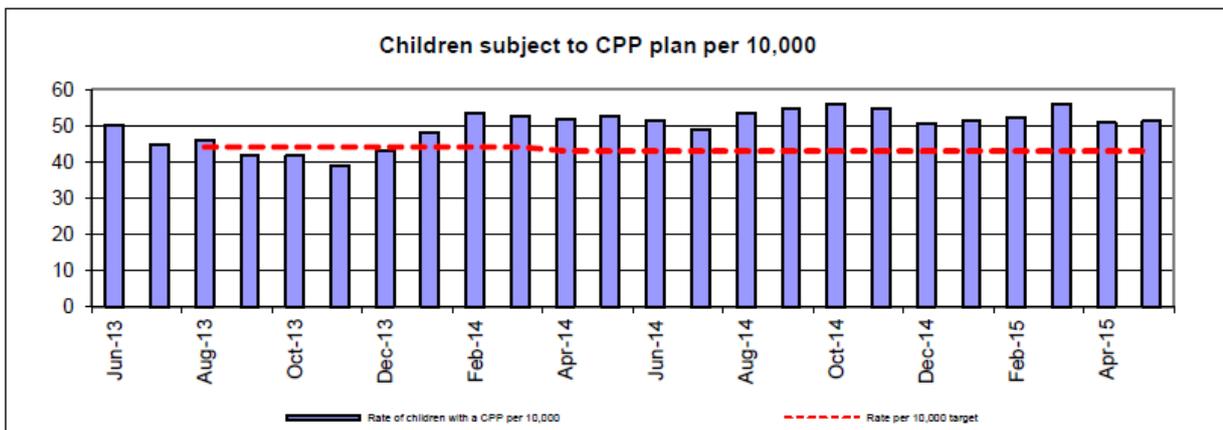
- 4.11. The impact of the higher referral rates in May can be seen in the chart above, indicating that the establishment of the MASH will see our referral rate increase. For comparison, in 2013/14 the statistical neighbour average was 730 referrals per 10,000, while the Peterborough rate was 580 per 10,000. However, in that year, 95% of referrals progressed to assessment in Peterborough, compared with only 77% among our statistical neighbours. The direction of travel in relation to the data indicates that performance in Peterborough is likely to move closer to the average of our statistical neighbours.
- 4.12. A further complication is that the model of assessment used in Peterborough changed in June 2014. Other local authorities have also made this change, but at different points over that last 18-24 months. Prior to this change, there were two forms of assessment in use. The first was an Initial Assessment, which was to be completed within 10 days and was intended to establish whether there was a need for a more in-depth assessment, or whether the needs identified did not warrant further support from Children’s Social Care. The more in-depth assessment was the Core Assessment, which should have been completed within 35 days. These assessments have been replaced by the Single

Assessment, which can take up to 45 days to complete, although the expectation is that more straightforward assessments should continue to be completed within a ten day period.

- 4.13. This change, and the fact that different authorities implemented it at different times over the last 18-24 months, means that again, there is a lack of meaningful comparative data available. The rate of such assessments per 10,000 population as of the end of May 2015 was 623, a number that has increased over the year as more of these assessments are completed. We will now begin to have some year on year comparative data locally, and some nationally comparative data may become available towards the end of 2015.

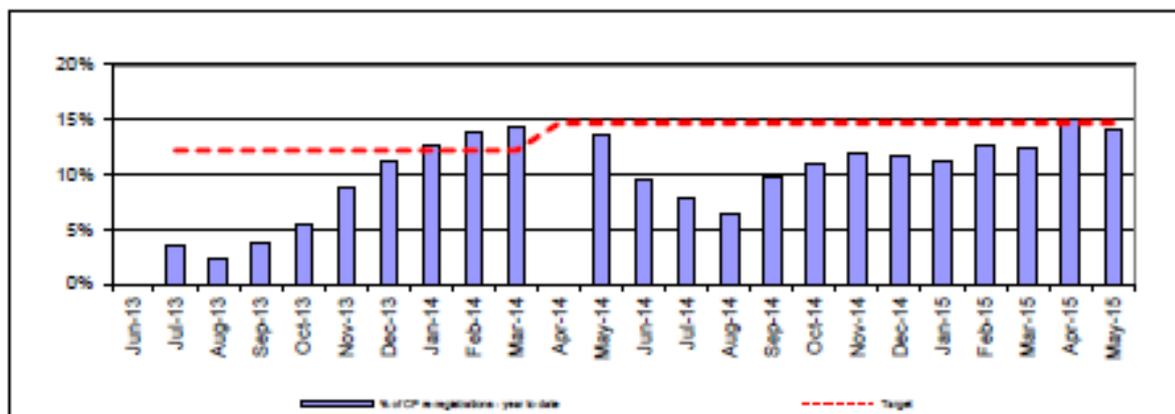
Child Protection Enquiries

- 4.14. In the year to May 2014, there were 891 child protection enquiries made under s.47 of the Children Act 1989, of which 45% resulted in an Initial Child Protection Conference being convened. This conversion rate is in line with England average [in 2013/14, this was 45.8%] but is slightly lower than the statistical neighbour rate of 50% for 2013/14.
- 4.15. Child protection enquiries are highly intrusive in terms of the experience of the family concerned, and often place families under considerable stress and anxiety. It is clearly therefore desirable to avoid such enquiries whenever possible. Equally, however, it is often difficult to gain a complete picture of whether a child is likely to be at risk of significant harm without such enquiries being made.
- 4.16. There were 215 children and young people subject to child protection plans as of the end of May 2015, equivalent to a rate of 51.3 children per 10,000. The chart below shows the rolling year rate per 10,000 children subject to child protection plans:

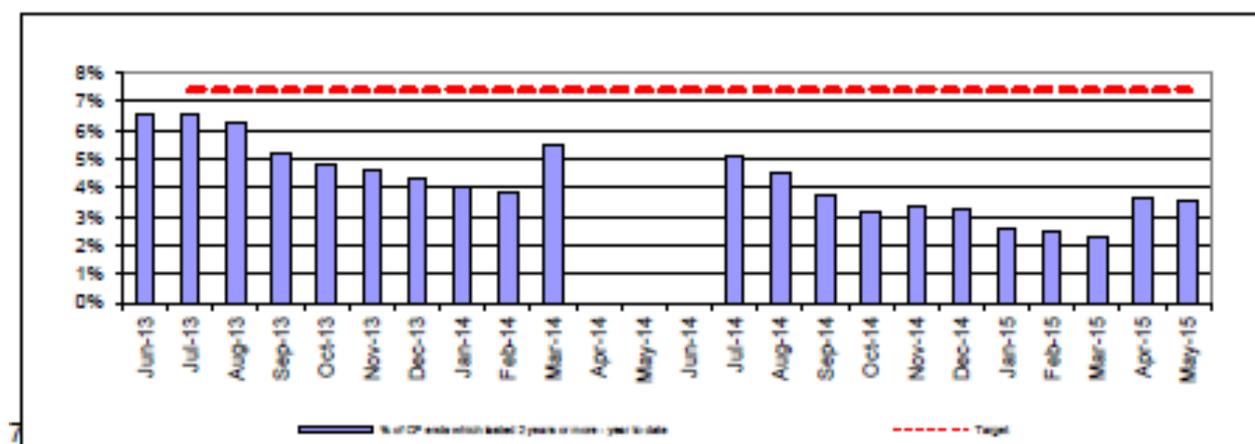


- 4.17. In 2013/14, the rate for children subject to child protection plans in Peterborough was 52.4 compared with a statistic neighbour average of 54.0 and an England average of 42.6. The target, which was set some time ago, is one that needs to be reviewed as it is set at the England average. Peterborough has higher levels of deprivation than the average for England and so it would be expected that rates of child protection plans would be higher than the England average.
- 4.18. There are two broadly accepted indicators of the effectiveness of child protection plans: the number of plans that have been in place for 2 years or more and the number of children who becomes subject a child protection plan for a second or subsequent time. The chart

below shows the position within Peterborough in respect of children who are subject to a plan for a second or subsequent time:



- 4.19. Current year to date performance is 14.2%; this compares to a statistical neighbour average of 15.6% in 2013/14 – the most recent date when comparable data is available. Because of the nature of child protection in Peterborough, this can be a slightly volatile indicator. Overall, the number of children subject to plans is quite small, however among this population are a few families with significant numbers of children. Re-registration of a family with a relatively large number of children can therefore have a significant impact on a monthly figure.
- 4.20. The chart below shows the percentage of children subject to child protection plans for two years or more:

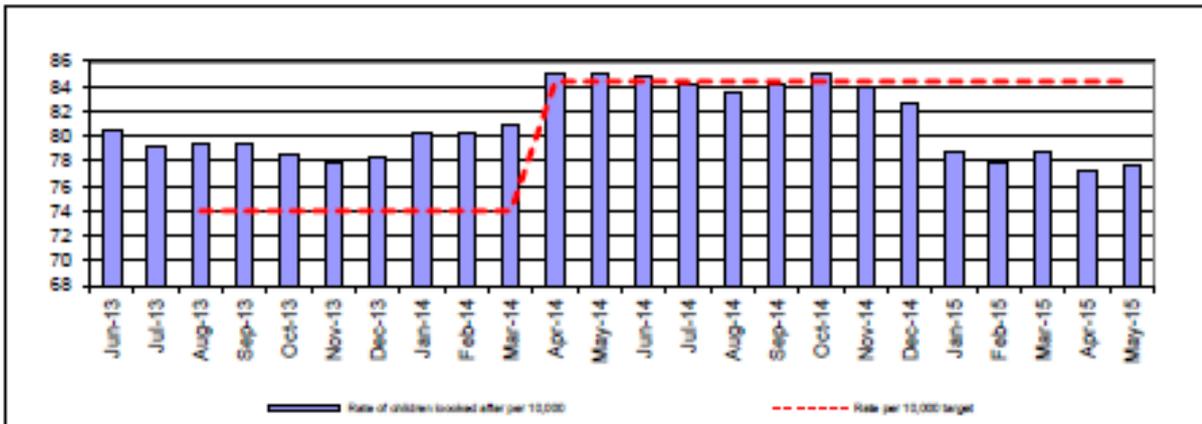


- 4.21. Current performance of 3.5% is in line with most recently available statistical neighbour performance of 3.7%.

Children Looked After

- 4.22. As of the end of May, some 350 children and young people were being looked after by Peterborough. Of these, most are placed with foster carers [around 80% of the total] and the majority of these are placed with our own foster carers.

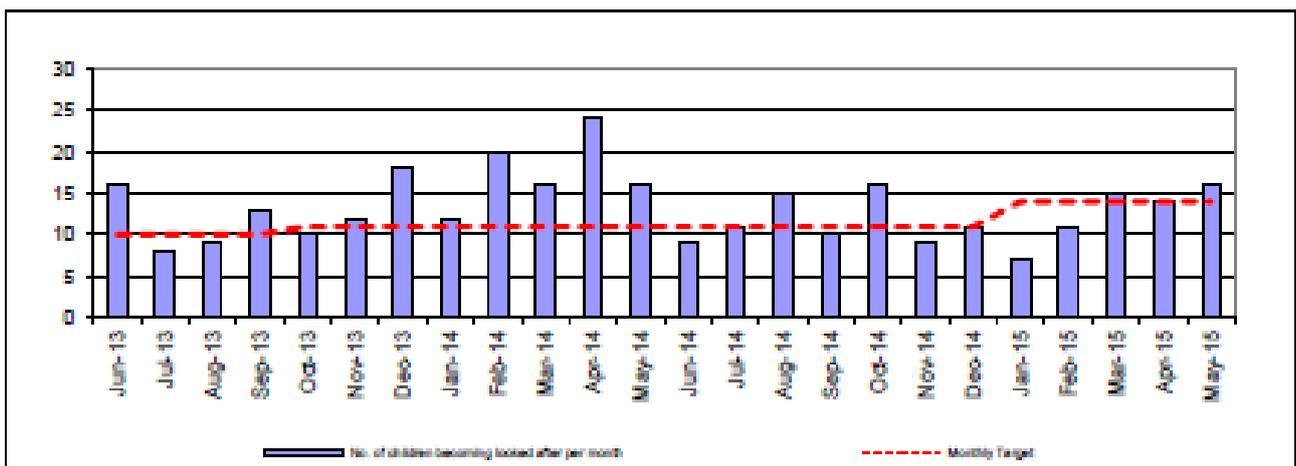
4.23. The easiest way to compare local performance with other similar areas is to look at the rate of children looked after per 10,000 population of children and young people aged 0-17 in the City. The chart below shows how this has varied over time in Peterborough:



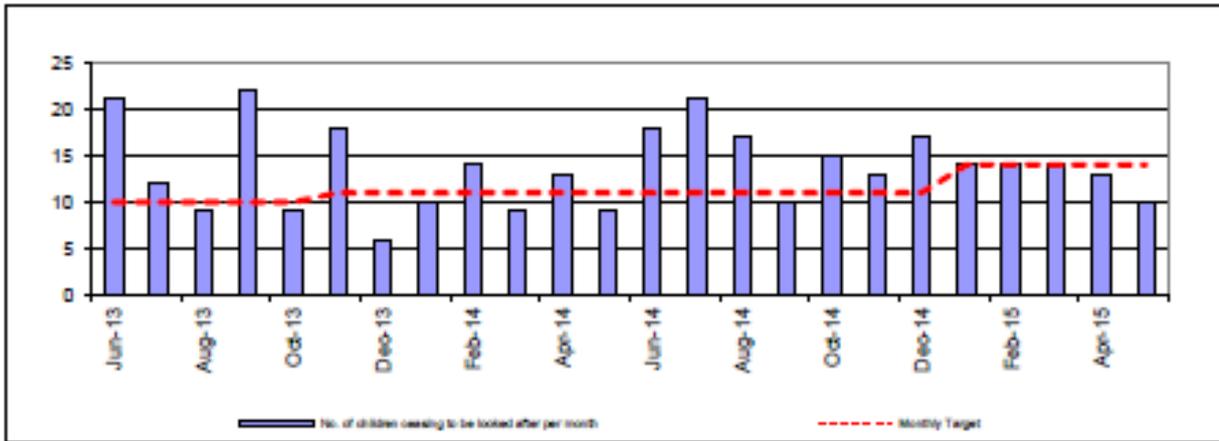
4.24. As can be seen from the chart above, for most of the financial year 2014-15, there were higher numbers of children and young people being looked after in Peterborough than there was in either the previous or current financial year to date.

4.25. The current rate of 77.6 children and young people looked after per 10,000 is almost exactly in line with the most recently available statistical neighbour average of 77.2. Every increase by 1 in the rate per 10,000 looked after is equivalent to an additional 4.5 children in care.

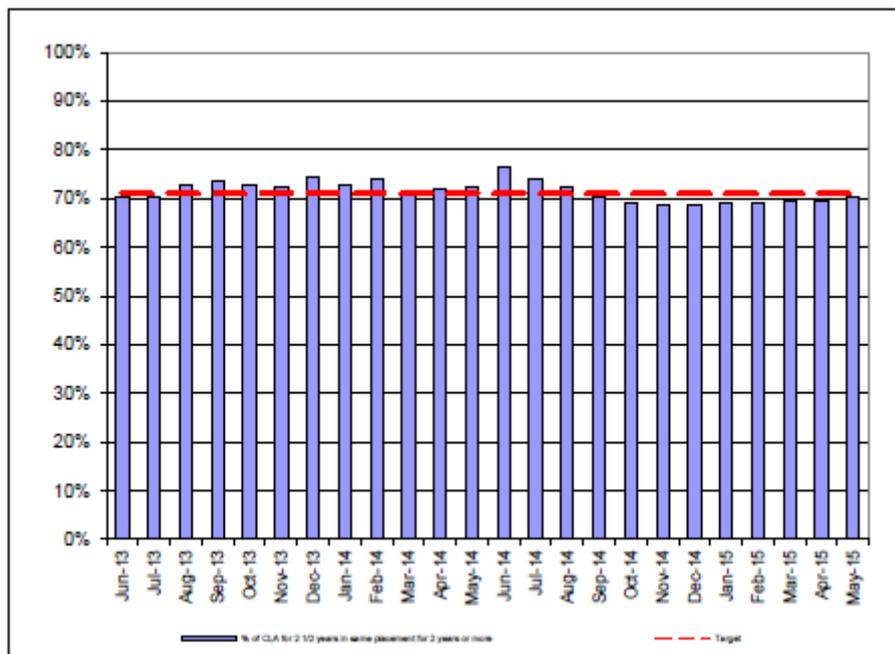
4.26. The child in care population is not a static one; some children will come into the care system in any one month, while others will leave, either because they have returned home, or have been adopted, made the subject of a Special Guardianship Order, or have simply reached the age of 18. The chart below shows the number of children becoming looked after per month:



4.27. The chart below shows the number of children and young people leaving the care system each month:

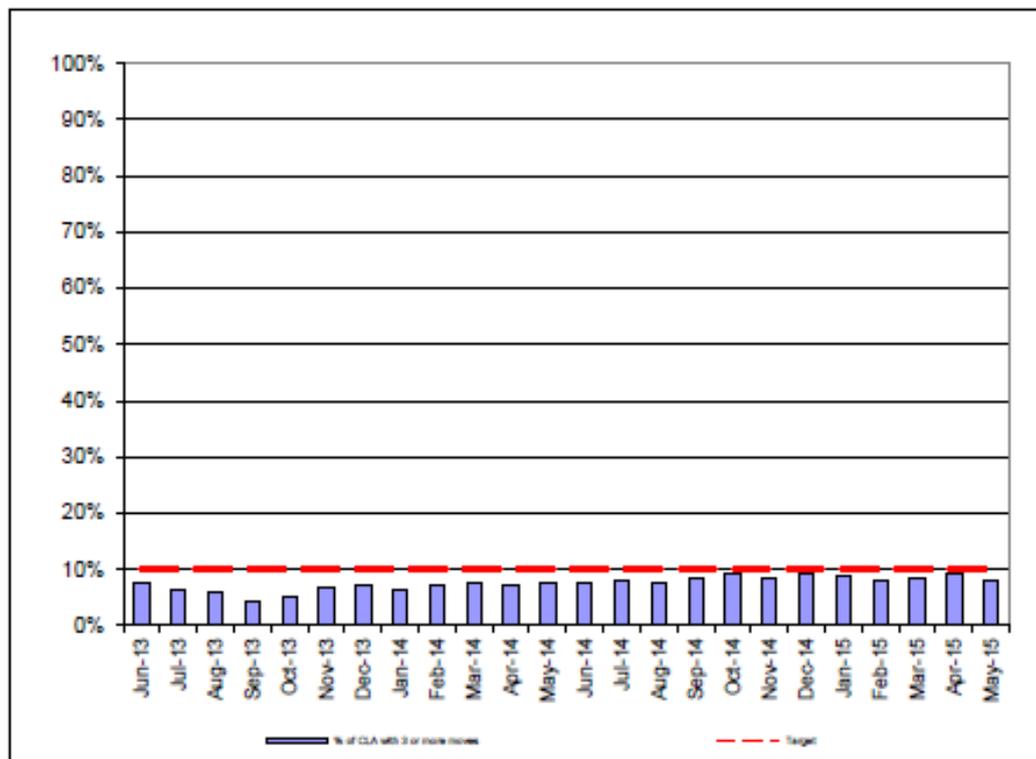


- 4.28. Clearly, in months where the numbers coming into the care system is higher than those leaving, the overall number of children looked after will rise. This has been the position for the last 3 months, suggesting that the overall trend may be increasing at present.
- 4.29. Two indicators that provide an indication of the quality of placements and practice for children and young people who are looked after measure the number of children who have had three or more placements, and the number of children who have been in the same placement for two years or more. The chart below shows the percentage of placements that have been for two years or more:



- 4.30. Current performance is that 71% of placements are of two years or longer, compared with a statistical neighbour average of 69% in 2013/14. This percentage should never be too high as children do need to move on from placements when appropriate – to return home or move to adoptive placements, for example.

4.31. The table below shows the percentage of children who have experienced three or more placements in the preceding 12 months:



4.32. Current performance is that 8% of children have experienced 3 or more placement changes in the last 12 months, compared with 11.3% of children and young people among our statistical neighbours in 2013/14.

4.33. Adoption performance in Peterborough for the last financial year has been good, with more children being adopted than in the previous year – bucking the national trend. In 2014/15, 32 children were adopted in Peterborough, compared with 27 the previous year. Peterborough has also launched a successful fostering for adoption scheme, and 6 babies have now been placed through this approach. This means that they experience no change of carer from leaving hospital to being adopted, which is a great result for them. The scheme will continue to be actively promoted over the coming 12 months and beyond.

Staffing, Recruitment and caseloads

4.34. Attracting sufficient numbers of qualified social workers and team managers to work permanently in the service remains a challenge, and use of agency social workers in particular remains high in the City. This reflects a national position, with many Councils reporting difficulties in recruiting key members of staff.

4.35. As of the end of June in the City, 26 social worker posts were covered by agency social workers. This is 25% of the full social worker establishment. Many agency social workers remain in post for considerable periods and make a significant contribution to the work of the service. However, a smaller number tend to move around the country more quickly, which can lead to children and families experiencing disruptions in relationships with their key professional support. Agency staff are also considerably more expensive than directly employed staff.

- 4.36. We have recently recruited a permanent social worker and are in the process of completing checks. We are interviewing for 12 newly qualified social workers and have already appointed 7 candidates and we are waiting for these to start during the summer.
- 4.37. Indications are that turnover rates among our permanent staff are lower than they were a year ago and if this pattern remains, then we should have a positive impact from the recruitment of the newly qualified workers.
- 4.38. Nevertheless, we are taking active steps to help to address the recruitment issue. These include:
- Reviewing and then relaunching the recruitment website to emphasise the benefits of working in the City and in a single People and Communities Directorate;
 - Seeking creative routes into recruitment including, for example, working with an agency to recruit permanent social workers from Ireland;
 - Reviewing our retention packages so that we hold on to more staff more effectively. This includes reviewing our training and investment programmes as well as exploring whether annual retention bonuses may be a cost effective way of retaining key staff;
 - Continued investment in the Newly Qualified social worker programme, so that we can recruit the brightest and best of newly qualified personnel and support them in their development;
 - Explore ways in which we can reduce our need for qualified staff and instead find other ways of meeting needs using differently qualified staff who can both support the work of qualified social workers and work directly with children, young people and families.
- 4.39. Overall workloads across the service remain high, although the total number of cases open to the Department has reduced slightly from a peak of over 2,000 at the beginning of May to being just over 1,900 at the end of the month. Long term averages have been at or around the 1,700 – 1,800 level however, and we need to reduce overall numbers in the system in order to ensure that social work caseloads are more manageable. The current average caseload is 21.8, but this number includes newly qualified workers who carry reduced caseloads, which means that our more experienced workers are holding caseloads of up to around 30 children. This is higher than we would like and emphasises the need for us to step cases down and out of children’s social care and into early help more effectively, assuming that this is in the best interests of the child concerned.

Quality of Practice

- 4.40. Much of the report above has focused on quantitative data. While some of this data provides indications of the quality of practice – data on the length of time in placement or the number of children becoming subject to a child protection plan for the second or subsequent time, for example – quantitative data can only ever provide an indication of the quality of practice.
- 4.41. Senior managers in Children’s Social Care undertake quality audits of cases on a monthly basis. These cases are selected at random and the quality of work evidenced within the case file is assessed against the OfSTED quality assurance template. These senior manager audits are then analysed on a quarterly basis to identify areas where practice needs to improve, and action plans developed accordingly.
- 4.42. For future Service Director reports, it would be possible to include some analysis of the messages from senior management case files audits, and in particular where these relate

to key areas of priority for the service, including for example, the voice of the child and evidence of regular reflective supervision and management oversight.

- 4.43. The most recent of these summary reports for February to May 2015 established that the proportion of case files to be judged overall as inadequate had dropped significantly [from almost 40% to fewer than 10%], and the number graded 'requiring improvement' had increased to just over 50% [from 40% the previous quarter] with around 35% graded as good, compared with around 17% the previous quarter.
- 4.44. While this is a positive direction of travel, numbers of files audited in this way are small and data is therefore susceptible to significant swings. The audit identified that there remains work to do on ensuring that needs of siblings within families are appropriately differentiated and that children's participation in meetings, visits and similar are effectively recorded. As themes such as these are identified, actions are agreed by the Children's Services Management Team to improve practice.

5. KEY ISSUES

- 5.1. Key issues arising from the above include:
- Continuing high levels of demand across the system is resulting in sustained workload pressures and caseloads that remain higher than we would wish;
 - On-going high levels of contacts into the service underline the importance of ensuring that all partners are aware of thresholds and of the early help offer available. A review of thresholds and models of practice forms part of the Peterborough Safeguarding Children Board work programme for this year;
 - Recruitment and retention remains a significant priority area and progress will be reported in the next service director's report to Scrutiny;
 - Numbers of children and young people looked after have declined since their peak levels in summer 2014 although there are some signs that numbers may be increasing again;
 - Indicators of quality of practice such as duration of time children spend on child protection plans and the stability of placements for children looked after place Peterborough in line with or slightly better than our statistical neighbours. However, other indications of quality of practice, including evidence of reflective management supervision on case files and of the participation of children and young people in planning and decision making, give a less consistent picture;
 - Adoption performance remains good in the City and is bucking national trends. The new fostering for adoption programme has been launched particularly successfully in the City.

6. IMPLICATIONS

- 6.1. Delivering high quality and consistent services are essential if we are to promote the best interests of children and young people in the City.
- 6.2. However, delivering positive outcomes for children and young people is not something that can be done by Children's Social care in isolation. There is a need to develop a shared understanding across the partnership of which children and young people are more likely to be supported effectively by targeted service at an early help level, and which require the intensive support available through Children's Social Care. The Safeguarding Children Board will be leading on this work in the coming year.

7. CONSULTATION

- 7.1. Consultation has taken place with relevant managers within Children's Social Care including the Assistant Director and Principal Social Worker.

8. NEXT STEPS

- 8.1. Depending on feedback from Members, work will begin on the continued development of this regular report to enable Scrutiny to develop a better picture of quality of practice along with a summary of the volume of work.

9. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985:

- 9.1 None

10. APPENDICES

- 10.1. None.

CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE	Agenda Item No. 6
20 JULY 2015	Public Report

Report of the Service Director – Education, Resources and Corporate Property

Contact Officer(s) – Jonathan Lewis – Assistant Director (Education and Resources)

Contact Details – jonathan.lewis@peterborough.gov.uk / 01733 863912

SERVICE DIRECTOR REPORT – EDUCATION

1. PURPOSE

1.1 This paper provides an overview of the key areas within the Education, Resources and Corporate Property Portfolio that are relevant to the committee. A number of key performance indicators have been identified to measure progress within Education and information is reported against these. The report also picks up other key topics for the committee’s consideration. These report will be produced on a quarterly basis.

2. RECOMMENDATIONS

2.1 The Committee is asked to review and discuss the report and ask for further areas of clarity and decide whether certain areas require future agenda items.

3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY

3.1 Single Delivery Plan - Programme 1 – Creating jobs through growth and improved skills and education.

4. BACKGROUND

4.1 Education is one of the most rapidly changing areas within local government, particularly with the recent Education Bill and the implications that it brings. Peterborough itself is one of the most rapidly changing authorities both in terms of its population but also its improving outcomes for children and young people.

4.2 The academic year 2013-14 was the most successful year for the authority. The percentage of schools judged good or better by Ofsted increased by the highest percentage nationally. The authority also received an ‘effective’ judgement by Ofsted for the effectiveness of its school improvement offer to schools – both maintained and academy schools. We are one of only two local authorities in the country to receive this judgement – out of the 15 inspections undertaken. We started our school to school improvement journey which was recognised as being best practice nationally. However, much work still remains to be done and the focus needs to remain on improving standards in the city.

4.3 The key performance indicators for the Education Service (and aspirational targets) for the 2015/16 academic year are –

- Exceeding national average for pupil progress across KS2 and KS4 (end of Primary and end of Secondary)

- Achieving national average for attainment at EYFS (early years foundation stage), Phonics, KS1 (age 7), KS2 (age 11), KS4 (age 16) and KS5 (age 18).
- 80% of schools in Peterborough to be judged as being 'Good' or 'Outstanding' by OfSTED
- Closing the Gap for vulnerable groups within the city so that it is closer to national average
- Permanent exclusions to be in-line with or below national levels
- Ensure in all year groups that surplus school places remain at 2%
- NEET (16-19 year olds not in employment, education or training) below 5%
- EHC (Education, Health and Care Plans) completion performance is at 85% on time (after initial 6 months whilst new processes settle).

4.4 This report outlines the work that is being undertaken to ensure positive outcomes for all of these indicators. This will be a quarterly update and also bring in other key issues the committee need to be aware of.

5. KEY ISSUES

- **Exceeding national average for pupil progress across KS2 and KS4 (end of Primary and end of Secondary)**
- **Achieving national average for attainment at EYFS (early years foundation stage), Phonics, KS1 (age 7), KS2 (age 11), KS4 (age 16) and KS5 (age 18).**

5.1 The challenge in improving attainment and progress of pupils is a key area and focus on the work the school improvement team are doing but also the newly emerging role of the Peterborough Self Improving Schools Network. The current predictions for schools are below. If delivered this will bring us close to achieving both aspirations depending on changes happening elsewhere. The predictions, however, need to be taken cautiously as cohorts have changed and schools are subject to changes nationally around moderation and grade boundary changes. However it is positive to see ongoing improvement in the results for the city.

	2008 (2013)	2014 P'boro	2014 National	2015 (current or predicted)
<u>Attainment</u>				
KS2 L4+ R,W&M	69	73	79	79
KS4 5+ A*-C incl English & Maths	37	50	55	57
KS4 5+ A*-C	59	59	64	69
<u>Progress</u>				
KS2 EP Reading	87	89	91	96
KS2 EP Writing	92	93	93	96
KS2 EP Mathematics	87	88	89	96
KS4 EP English	67	74	70	83
KS4 EP Mathematics	66	57	65	73

- **80% of Ofsted's in Peterborough schools and early years are judged as being 'Good' or 'Outstanding'.**

5.2 The current position for Ofsted ratings in Peterborough for schools is shown in the table below -

Date	% of pupils attending schools judged good or better:
August 2009	58.4
August 2010	65.5
August 2011	67.1
August 2012	66.1
August 2013	60.1
August 2014	80.7
July 2015	84.0

5.3 This position can be broken down into –

- Primary 82.7%
- Secondary 72.7%
- Special 100%

The national position is currently at 82.7%. East of England average is 79.9%.

5.4 The percentage of pupils (as opposed to schools) attending schools judged Good or Outstanding is currently at 77.9%. The national average is currently at 80.7%. The key difference is in the secondary sector where we have 3 large secondary schools currently below good. We are expecting two of these three (around 2,500 or 8%) to move to good at their next inspection. Both are expected to have inspections in the autumn. The outcomes quoted in 5.2 – 5.4 are the best that the city has ever achieved.

5.5 It has been a relatively quiet year for Ofsted inspections after a high number we undertaken last year. 9 inspections have been undertaken in 2015-16 with 8 rated good or better. 1 school had its first judgement and was found to be outstanding. 5 schools improved their judgement, 3 remained as Good (or better) and 1 declined (to special measures – currently an academy sponsor is being sought).

5.6 Overall, 8 schools remain as requires improvement and 3 in special measures (1 maintained, 2 academies). 6 schools are awaiting their 1st inspection as an academy. The majority are expected to be rated as good.

5.7 The authority continues to have concern around the secondary Academy in special measures. The city council have notified its concerns to Ofsted and DfE and discussions continue with the Regional School Commissioner (Tim Coulson) over the issues with this school.

- **Closing the Gap for vulnerable groups within the city**

5.8 Attainment gaps between pupils from deprived backgrounds and their more affluent peers persist through all stages of education, including entry into higher education. The highest early achievers from deprived backgrounds are overtaken by lower achieving children from advantaged backgrounds by age seven. The gap widens further during secondary education and persists into higher education. The likelihood of a pupil eligible for FSM achieving five or more GCSEs at A*-C including English and mathematics is less than one third of a non-FSM pupil. A pupil from a non-deprived background is more than twice as likely to go on to study at university as their deprived peer.

5.9 The reasons for underachievement of disadvantaged pupils are complex, but research shows that

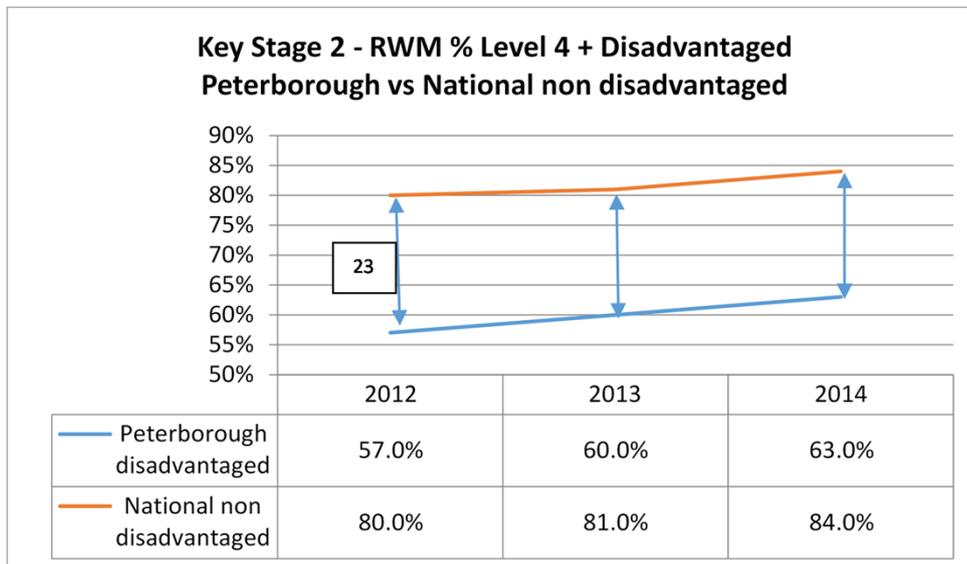
schools can make a difference. PCC firmly believes that disadvantage has multiple causes and the many challenges faced by young people in the most deprived areas cannot be ignored or left at the school gates. We are the champion for all learners and challenge schools and hold them to account for improving outcomes for all learners and closing the gap. The key focus on closing the gap is around those pupils in receipt of pupil premium

5.10 To assist with closing the gaps for vulnerable groups, we are currently developing a strategy to support improvement, with a particular focus on those pupils eligible for Free School Meals (FSM) and subsequently pupil premium. In order to claim FSM a parent/carer must be claiming one of the following benefits:

- Income Support (IS)
- Income-Related Employment and Support Allowance
- Income-Based Job Seekers Allowance (IBJSA)
- Child Tax Credit except if you meet ANY of the following criteria:
 - Entitled to working tax credit (regardless of income)
 - Have an annual income in excess of £16,190 (please note this figure is for April 2013 and that it changes in April each year)
- The Guarantee Element of the State Pension Credit.
- Financially supported by the National Asylum Support Service (NASS)

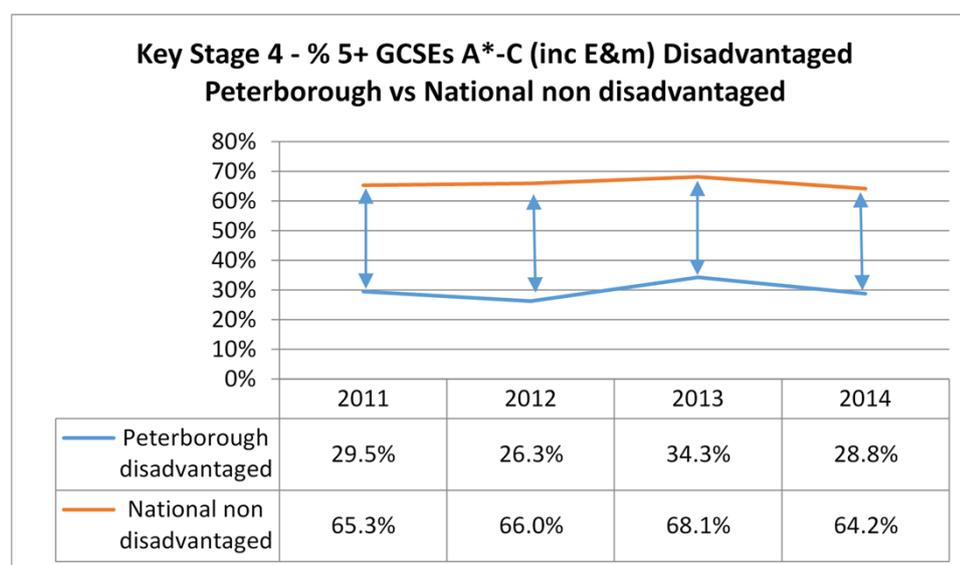
Key Stage 2 Level 4+ RWM

	2012	2013	2014
Peterborough disadvantaged	57.0%	60.0%	63.0%
National non disadvantaged	80.0%	81.0%	84.0%
Gap	23.0%	21.0%	21.0%



Key Stage 4 5+ A*-C GCSEs

	2011	2012	2013	2014
Peterborough disadvantaged	29.5%	26.3%	34.3%	28.8%
National non disadvantaged	65.3%	66.0%	68.1%	64.2%
Gap	35.8%	39.7%	33.8%	35.4%



5.11 Our emerging strategy / approach covered by the project includes:

- Peer Review - Working in pairs or triads (with an Ofsted Inspector) undertaking Peer Pupil Premium Reviews. The process is rigorous, challenging and provides Headteachers, governors and senior leaders an opportunity to understand and evaluate the impact of the work of the school to raise the attainment of disadvantaged pupils. First group of secondary Headteachers are meeting on this week to start the process. Reviews will be scheduled for September 2015 with a follow up visit in December or January to evaluate the impact of the Review and subsequent Action Plan.
- Good Practice sharing - Working with Primary Schools with recognised good practice in relation to Closing the Gap in order to identify the key features of successful schools and support the development of effective strategies and to develop expertise in Triads. This includes using the deployment of NLEs (National Leaders in Education) and LLEs (Local Leaders in Education) to schools with large gaps.
- Improving FSM claiming - Working with PCC Revenues and Benefits to increase the take up of FSM in order to ensure maximise funding.
- Joint working with Connecting Families Team - Working with PCC colleagues in relation to Connecting Families to identify and joint strategies to support PP pupils who may also be a priority family for the Connecting Families team
- Achievement for All – DfE Supporting programme to support those most challenging children through greater engagement with parents and targeted interventions.
- Governance – ensuring governors are responsible for closing the gap through raising the profile.
- Looked After Children – continued focus on improving outcomes for looked after children.
- EYFS / Primary / Secondary transitions – ensuring vulnerable pupils are support on transitions to ensure they don't drop behind and integrate into new peer groups successfully with schools understanding their particular needs.

- Widening Participation – Looking at ways to encourage more young people from deprived backgrounds to enter high education.
- **Permanent exclusions in-line or below national levels.**

5.12 The latest data for the 2014/15 academic year up until the 4th July is shown below.

Requests for permanent exclusion

2009/10	2010/11	2011/12	2012/13	2013/14	2014/15
80	98	79	55	68	56

Of the 56 pupils referred for permanent exclusion in 2014/15

- 3 are statemented
- 8 are primary age pupils, 48 secondary
- 2 are Looked After
- 39 qualify for Pupil Premium Funding
- 32 are White British, 18 are White European, 3 are Mixed Race, 1 is Black and 1 is Asian

5.13 Actual permanent exclusions

2009/10	2010/11	2011/12	2012/13	2013/14	2014/15
78	95	43	24	37	17

Of the 17 pupils actually permanently excluded in 2014/15

- One primary pupil is statemented
- 2 primary aged pupils
- None are Looked After
- 13 qualify for Pupil Premium Funding
- 7 are White British, 6 are White European, 2 is Mixed Race, 1 is Black and 1 is Asian

5.14 Our figures equate to around 0.12% of the total population of schools. This is in line with the last national data set published in 2013. It is also less than our statistical neighbours.

5.15 Nearly half come from a single Secondary Academy school. A significant amount of work is being undertaken to provide behaviour support into schools and prevent the need for both fixed term exclusions and permanent exclusions. We have also been hugely successful in using our managed move protocols to give pupils a fresh start or support to integrate into mainstream education. The DfE School Admissions Code 2012 states that the list of children to be included in a Fair Access Protocol MUST include, as a minimum, the following children of compulsory school age who have difficulty securing a school place:

- Children from the criminal justice system or Pupil Referral Units who need to be reintegrated into mainstream education
- Children who have been out of education for two months or more
- Children of Gypsies, Roma, Travellers, refugees and asylum seekers
- Children who are homeless
- Children with unsupportive family background where a place has not been sought
- Children who are carers
- Children with special educational needs, disabilities or medical conditions (but without statements)

- 5.16 In Peterborough we also have additional local criteria –
- An agreed Managed Move to avoid a permanent exclusion
 - Children without a school place and with a history of serious attendance problems
 - Children moving into the City who have a history of challenging behaviour or who have been previously permanently excluded from a school in another Local Authority

5.17 All secondary schools have signed up for the fair access protocol (FAP). Placements are shared equally between schools (with an evaluative criteria applied to each placement) and they have helped reduce the need for permanent exclusions. The latest figures are shown below –

2009/10	2010/11	2011/12	2012/13	2013/14	2014/15
18	21	32	39	28	36

5.18 We have developed an informal Primary FAP which is being piloted and 3 of the placements in year are primary.

- **Ensure in all year groups that surplus school places remain at 2%**

5.19 The challenge of managing school places remains a constant issue in Peterborough. The DfE recommend that each year group has a surplus of 5% of its places. In Peterborough this is a significant challenge and despite heavy investment and effective management of resources meeting this figure is impossible. We however set a 2% tolerance. The latest position as at the 9th June is shown below –

Year Group	Apps Received	New to Area Apps	Vacancies Post-Allocation	Total Number of Apps Processed	Total PAN	Recom'd Surplus Places	Shortfall / Excess	% Places Surpluses
Rec	20	12	22	25	3192	160	-138	0.7%
Y1	18	11	79	27	3072	154	-75	2.6%
Y2	20	13	61	31	3082	154	-93	2.0%
Y3	9	4	100	16	2928	146	-46	3.4%
Y4	13	8	124	22	2739	137	-13	4.5%
Y5	18	9	98	23	2629	131	-33	3.7%
Y6	2	1	97	3	2558	128	-31	3.8%
Y7	4	2	311	7	2647	132	179	11.7%
Y8	8	4	239	10	2517	126	113	9.5%
Y9	8	4	102	10	2407	120	-18	4.2%
Y10	7	5	10	8	2407	120	-110	0.4%
Y11	1	1	49	0	2407	120	-71	2.0%
Total	128	74	1292	182	32585			4.0%
		57.8%						

5.20 As previously reported to the committee, Peterborough has received no 'basic need' funding for school places for both the 2015/16 and 2016/17. Any expansions or new schools are being delivered using either funding from developer contributions or borrowing. The challenging of building enough places in the right places is challenging. We are currently refreshing our school organisation plan and will bring this to the committee in the autumn. Pressures points are likely to be around reception year where parents haven't applied where their children is not of statutory school age (the first term after they are 5). Plans are being developed to create capacity in this year group if required.

- **NEET (16-19 year olds not in employment, education or training) below 5%**

5.21 Successive governments have had a real focus on reducing unemployment after the completion of compulsory schooling. Several high profile schemes have been developed to reduce the number of young people who are considered not in employment, education or training (NEETs) including initiatives such as

- Connexions service for career advice
- Local area agreements to reduce NEET (payment by results)
- Education Maintenance Allowance which offered a means-tested weekly payment of up to £30 to young people continuing education past secondary school
- A "September guarantee" that guaranteed all 16-year-old school leavers a suitable learning place in September which was later extended to 17-year-olds.
- The "Young Person's Guarantee" offering a guaranteed job, training, or work experience to 18–24-year-olds who have been on Jobseeker's Allowance for six months.

5.22 All of these areas have helped to reduce numbers but there remains significant concern nationally around the levels of NEET. The definition NEET is a complex one but for the DfE data returned, a young person is considered to be in education or training if they

- are doing an apprenticeship;
- are on a Government employment or training programme;
- are working or studying towards a qualification;
- have had job-related training or education in the last four weeks; or
- are enrolled on an education course and are still attending or waiting for term to (re)start.

5.23 Progress resolving our NEET position has been positive with our headline figure reducing from a high of 13%. The latest position is shown below.

	Not known		In learning		16-18 year olds NEET	
	% 16-18s NK	% change over last 12 months	% 16-18s in learning	% change over last 12 months	% 16-18s NEET	% change over last 12 months
ENGLAND	6.7%	-6.9%	83.2%	1.2%	4.8%	-9.4%
EAST OF ENGLAND	6.2%	5.3%	80.8%	-0.4%	5.0%	-3.8%
Bedford Borough	2.0%	-32.3%	85.4%	-1.0%	6.7%	13.6%
Cambridgeshire	1.9%	22.4%	84.7%	0.2%	3.4%	-10.5%
Central Bedfordshire	5.5%	-19.9%	82.4%	0.4%	3.8%	-13.6%
Essex	4.7%	-19.0%	80.6%	0.1%	4.5%	-4.3%
Hertfordshire	3.2%	-10.0%	84.5%	0.7%	3.6%	-14.3%
Luton	5.9%	-52.2%	86.3%	8.9%	5.0%	-23.1%
Norfolk	16.2%	70.6%	70.6%	-8.4%	7.3%	28.1%
Peterborough	4.0%	38.5%	83.4%	1.7%	5.7%	-13.6%
Southend	10.6%	-29.2%	79.8%	4.3%	5.8%	-22.7%
Suffolk	9.2%	23.3%	79.0%	-0.2%	6.2%	-8.8%
Thurrock	0.1%	-17.1%	82.8%	0.5%	5.8%	-6.5%
Rank	5th	10th	5th	3rd	6th	3rd

5.24 The performance against our regional neighbours is a significant achievement. It has been a challenging year for Not Known as a result of systems issues last autumn which have now been resolved. Our percentage of pupils in learning exceeds the national position and we were the third most improved authority in the region for NEET. Our aspiration to be below 5% for this statistic is

an achieving target for the 2015/16 data.

5.25 Traditionally we have struggled against our geographical neighbours so to be 6th for NEET is a great result. We have had a difficult year for 'Not Known' but we are back up to 5th and better than the regional and England average. We are 3rd for 'In Learning' across the whole 16 – 18 cohort which is better than the regional and England average. In terms of improvement year on year we have fallen back on our Not Known but we are the 3rd most improved authority in the region for both In Learning and NEET

5.26 NEET remains a priority in the council and we continue to provide a series of interventions through the NEET team and other services within the Communities directorate. Key to their work is knowing the young people at risk and working with them to find suitable opportunities. Some of the key activities that have contributed to our success include –

- Policing Priorities - Youth in Localities team have changed the way street youth work is tasked to better respond to Policing Priorities – youth workers are now pooled to respond to locality-wide objectives rather than just ward areas, enabling a more flexible approach with the youth work response logged to enable effort and successes to be reported back via the Safer Neighbourhood Panels
- National Citizen Service - Sign up for summer National Citizen Service exceeded the reduced target of 70 following a concerted promotion effort in the past month with 81 young people taking part in the programme
- Looked After children - LAC engagement and participation now at forefront having been set as a performance review objective for all young people staff.
- Target wards - All NEET/RPA advisers now have individual responsibility for named 'target' wards with particularly high NEETs. They have monthly caseload reviews and are expected to develop a detailed knowledge of the entire NEET cohort in their area. In this way they are able to quickly match young people to opportunities when they arise. Details of the ward breakdown can be found in appendix 2.
- Outreach - An increased emphasis on Outreach work, calling on young people in their homes, with an average of 80 to 120 visits being carried out each month. This is allowing staff to build relationships with young people who are NEET and unwilling to attend group work sessions or other opportunities. These 'doorstep' sessions are particularly for signposting young people to very recent opportunities and overcoming obstacles e.g. offering support with transport.
- Work club - The 'work club' has been re-opened in the last 12 months. Based in the Youth Access Hub in City College, Brook Street and staffed by 2 members of the NEET team. Since its re-launch in January 2014 the Work Club supported 46 young people to move from NEET to EET.
- Cross Keys Homes 'Moving Into Work' - The Moving into Work programme offers up to 10 young people the opportunity of a 6 month, paid work experience opportunity with Cross Keys Homes in a variety of roles every 6 months. At the end of the programme the young people are supported by the NEET team to apply for jobs and courses both in and out of the organisation.

- **EHCs completion performance is at 85% on time (after initial 6 months)**

5.27 This key performance indicator will be tested in the new academic year. We have taken a number of assessments through from initiation to completion and we are refining processes around this area. The DfE are relaxed that in transition Authorities should focus on ensuring EHC's are to required standard whilst the new process and requirements are embedded. This will be reported in the next quarter report.

Other Issues / Updates for the Committee

5.28 Outside of the key performance indicators, there remains a number of topic issues which will be reported in as part of the quarterly report. They pertinent issues for this quarter are -

Governing Body Reconstitution and Vacancies

5.29 We offer a traded services for governor support both within Peterborough and outside. We currently support 79 schools who subscribe to our support services. We have 54 schools that subscribe to our clerking service to support governors meetings. These numbers are increasing as we take on work from authorities that neighbour us. We currently have 19 Service Clerks employed by the authority.

5.30 School governance has a key role in improving standards in schools. To ensure that they contribute appropriately and hold schools to account, we have modern governing bodies with appropriately skilled governors. Under government legislation introduced in 2012 schools are allowed to reconstitute their governing bodies to better reflect their community. Forty schools have reconstituted to date, the remainder are being reminded through Chairs' Updates and Clerks' training. We have requested status of the process from these schools and if any further assistance is required. By reconstituting, schools can choose governors based upon skills and attributes rather than their position e.g. parents. Filling parental vacancies in some schools has always been a challenge. We have also updated our Local Authority Governor Appointment process in light of changes in national legislation. Every Local Authority controlled school has now reconstituted their governing body ready for the deadline of September 2015.

5.31 We have been working hard with schools to fill governor vacancies although our rates of vacancies are lower than the national average. We work closely with the School Governor One Stop Shop to recruit new governors and encourage schools to register also. Discussions with schools have suggested we have skills gaps in certain areas. On the back of this discussion, we have written to all accountancy firms in the city asking them to put forward staff to become governors with some success to date.

Type of Governor	Number Existing Governors	Vacancies	%
Parent	215	27	11
Staff	159	6	4
Local Authority	91	6	6
Community / Co-opted	248	53	18
Foundation / Partnership	91	11	11
Total	804	103	11

5.32 The service plays a crucial role in providing information for schools via Chairs Update and monthly newsletter distributed to clerks and Chairs. We are also working hard mirroring the school to school support arrangements with the development of the Peterborough Governance Network (PGN) pilot scheme. We hope this will share best practice for governance across the city and create another source of challenge and support for improving school outcomes.

Post 16 Ofsted Action Plan

5.33 Following an Ofsted inspection in May 2014 reviewing the LA's strategic oversight of 16-19

provision in Peterborough, significant progress has been made on the action plan. Key deliverables in addressing the recommendations include -

- Procured and purchased UCAS Progress to allow pupils to use a common application process to access post 16. This allows greater IAG (Information, Advice and Guidance) focus in schools with pupils able to access information on other providers online.
- Working with Essex County Council on delivering their Record of Quality Achievement in Peterborough – essentially a quality mark for schools to ensure the information, advice and guidance given to pupils is sufficient and supportive for pupils to make the right choices about their future.
- Commissioned Unifrog to roll out in Peterborough their apprenticeship IAG tool – this give students access to a system which helps find live Apprenticeship vacancy quickly. It also helps teachers to track student progress and pupils make informed choice about professions through labour market information and vacancies.
- We have established a Post 16 schools and colleges curriculum planning group – at the second meeting both colleges and most schools represented
- Improved engagement with the LEP (Local Enterprise Partnership)
- Future Business Centre Peterborough – opened and with tenants and a skills offer being developed.

Teacher Recruitment

- 5.34 Teacher recruitment continues to be an area of pressure in the city. From our November 2014 school workforce census, we had the following statistics for maintained schools –
- 80% female / 20% male – 1,164 teachers
 - 16% of our teachers are aged over 50 – 186
 - 8.7% of our teachers from an ethnic minority background
- 5.35 The challenge around recruitment and retention are significant. In the period from November 2013 to November 2014, 204 teachers left posts. This can be broken down to –
- 8% of teachers retired last year
 - 64% moved to another school in the authority
 - 23% moved to another authority
- 5.36 135 Newly Qualified Teachers started in Peterborough in September 2014. There were 150 in 2013 and similar numbers expected in 2015.
- 5.37 The reasons for the pressure are significant –
- LA and schools view – anything less than good teaching is not acceptable – this is why we have improved as an authority but it has led to teachers leaving the profession after significant support and encouragement.
 - The profession has high expectations, stresses and working hours.
 - It is a highly competitive market with neighbouring authorities underperforming. It is comparable to social workers with pay levels increasing especially now pay scales have been de-regulated.
 - Growth in new classes – in 8 years we have created an additional 267 classes – each have required a new teacher.
 - Early retirement is common. There is the ability to draw down pensions early and ample opportunities to work as supply teachers across the profession.
 - The economy does drive teacher numbers. During recession, people choose to move into secure careers such as teaching. When the economy improves, we see people leaving the profession.
 - Improving outcomes – many schools want to reduce class sizes to ensure children have

greater access to teachers.

- 5.38 In order to counter these concerns, Heads and the Local Authority have been working hard to position Peterborough as a location of choice through selling its outstanding credentials – the fast growing authority in the country, effective school improvement judgement, varied schools and communities and high quality learning environments. We are also reviewing options around retention / recruitment incentive. Areas include -
- City Council staff discounts have been rolled out to school staff
 - Enhanced Employee Assistant Programme in Schools
 - Wide ranging continuing professional development course – Peterborough Learning Partnership / EAL Academy
 - Review of salaries and use of national pay scales more effectively – to be competitive.
 - Looked at a common recruitment allowance benefit package.
- 5.39 We are also training our own teachers via Teach East. We have 28 teachers starting in schools this September through our training and have been trained to support the challenges of Peterborough. We have a similar number starting in September 2016.
- 5.40 We have also developed a website to share the city and its education offer and a single one-stop web portal for all teaching vacancies in Peterborough. The site includes information on teacher training opportunities, details on how teachers can progress their career, selling Peterborough as a great place to live, case studies and social Media / Single Advertising nationally. The website had 1,822 unique users in May viewing over 6000 pages. Each school has their own homepage with details of the school and showing photos. It is hoped this will attract teachers from elsewhere to ensure we can provide the best quality education to the pupils of Peterborough.

Attendance

- 5.41 Section 444(1) of the Education Act 1996 covers this parental responsibility for school attendance. There is a requirement that parents ensure their child receives sufficient and suitable education, either by regular school attendance or other arrangements, including extends to ensuring children arrive at school on time. Schools are able to enforce this through fixed penalty notices if their local authority permits this practice.
- 5.42 Peterborough City Council considers that school attendance, and the improvement of it, is an integral part of our raising achievement agenda. We are committed to working in partnership with all schools to achieve improved rates of attendance and to reduce rates of persistent absence across the city.
- 5.43 We believe that in order to bring about significant educational improvement good habits need to be formed at an early age. It is vital that robust arrangements are in place to support pupils at all stages. Parents and carers whose own experience of school may have been less than positive must be encouraged to see the value of educational opportunities for their children.
- 5.44 Reducing levels of Overall Absence (OA) and Persistent Absence (PA) are key priorities of the School Improvement Team (Attendance Service). Our aims as a service are that both OA and PA should be at least in line with the national average, and in the top quartile when compared to Statistical Neighbours by 2016.

	Overall Absence			Persistent Absence		
	Pb	National	SNs	Pb	National	SNs
2010/11	6.2	5.8	6.0	6.6	6.1	6.9
2011/12	5.5	5.1	5.3	5.7	5.2	6.0
2012/13	5.4	5.2	5.5	5.7	5.6	5.3
2013/14	4.5	4.7	4.6	3.6	3.6	4.2
Autumn 2014	4.5	4.4	4.7	5.1	4.7	5.4

5.45 Attendance within Primary Schools is better than in Secondary schools. Persistent absence in primary schools is less than national average. There is a significant gap in Secondary persistent absence. Responsibility for attendance (aside from prosecution) are devolved to academy schools. In maintained schools, this remains as a Local Authority function and the team works with schools to drive improvement and ensure parents fulfil their responsibility. Academies can buy into local authority services and many do.

5.46 Peterborough has a wide range of communities encompassing a variety of social contexts within which our schools exist. Schools and the LA need to be responsive to the needs of those communities, some of which experience considerable challenges. All schools and parents, however, have statutory duties with respect to attendance and a targeted approach needs to be balanced with ensuring that these duties are carried out effectively with respect to all pupils.

5.47 From September 2013, the DfE tightened the absence system and required schools to only allow absence in exceptional circumstances. A Penalty Notice can be issued if one of the following criteria can be met:

- Level of unauthorised absence leads to attendance at 85% or below and there are at least 10 sessions of unauthorised absence in any 8 week period (up to 3 penalty notices may be issued in any academic year). In September 2015 this changes to 90% (8 sessions)
- Persistent late arrival at school after the register has closed contributing to a level of attendance of 85% or below (registers should be closed after a period of time agreed by the school but no more than 30 minutes after they have opened. We recommend that this should be no more than 20 minutes); In September 2015 this rises to 90%
- Leave of absence in term time of at least 3 consecutive days (6 consecutive sessions) which has not been authorised by the school;
- Lack of adherence to the dates agreed for any authorised leave of absence without reasonable justification;
- Pupils identified in a public place whilst excluded from school (during the first five days of the exclusion period) without reasonable justification.

Month	2011/ 2012	2012/ 2013	2013/2 014	2014/ 2015
Total number of Penalty Notices issued	664	582	1312	1510
Total number of pupils for whom Penalty Notices were issued	339	471	868	900

5.48 Parents are fined £60 per child per parent if they meet the criteria outlined above – i.e. 2 parent family with 2 children will be fined £240. If a parent fails to pay, the case is passed to the court system for prosecution. Any money recovered funds the costs associated with running the team

i.e. ensuring that attendance in school improves. There are significant administrative costs associated with these actions.

6. IMPLICATIONS

7.1 There are no legal or financial implications to this report.

7. CONSULTATION

8.1 None

8. NEXT STEPS

8.1 Any further follow up required will be picked up in future agenda items for the committee.

9. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

9.1 None

11. APPENDICES

11.1 None

CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE	Agenda Item No. 7
20 JULY 2015	Public Report

Report of the Service Director – Education, Resources and Corporate Property

Report Authors – Jonathan Lewis

Contact Details – jonathan.lewis@peterborough.gov.uk / 01733 863912

PROGRESS ON SEND REFORMS

1. PURPOSE

- 1.1 This report provides an update on progress made towards implementing the Special Educational Needs and Disabilities (SEND) reforms in Peterborough. A report was brought to the Committee on the 9th March and this report shows the progress made since this time.

2. RECOMMENDATIONS

- 2.1 That the Committee notes the content of this report and scrutinises the progress being made towards implementation of the SEND reforms in Peterborough.

3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY

- 2.2 The SEND reforms support children, young people and families who are affected by special educational needs or disabilities, and are designed to ensure everyone can access information and services that are the most relevant, meaningful and helpful. Supporting all of our citizens to play a full and active part in society is a fundamental principle of the Sustainable Community Strategy, and these reforms therefore contribute towards this principle.

4. BACKGROUND

- 2.3 The Children and Families Act 2014 introduced far reaching changes in the way that children and young people with special educational needs and/or disabilities and their families are to be supported. The implementation date for most of the changes under this piece of legislation and the associated codes of practice was the 1st of September 2014.
- 2.4 Officers provided a comprehensive report to this Committee in September 2014 which gave context and background to the new legislation, and set out the ways in which its implementation was being carried out in Peterborough. A further update was brought in March.
- 2.5 By way of reminder, the Act was introduced to help to deal with some of the deficiencies of the previous system, which was experienced by many parents and families as confusing and often adversarial. Parents reported that they often felt that they had to fight in order to obtain support for their child, and that they were rarely offered choice about the support that they could access. The transition between children's and adult services was also reportedly experienced as highly traumatic for many families.
- 2.6 In response to these challenges, the Act established a number of underpinning principles, including:
- family centred assessments and planning, placing children, young parents and their families at the centre
 - the expectation that children, young people and their families know what is available locally to support them and that they are able to exercise choice and control over how they use these services

- the principle of transparency so that parents and their children understand what support is offered by schools, health and council services and any associated eligibility criteria
- the principle that assessment and care planning for children and young people is carried out in an integrated way in genuine partnership, and meets the needs of children and young people from 0-25
- the principle that as far as is possible, parents and their children can opt to receive a personal budget which they can use to plan their own care and support packages
- the highest possible expectations and aspirations for what all children and young people can achieve and a focus on how joint commissioning of services supports these aspirations through focusing on long term outcomes for children and young people

2.7 This report provides an update on implementing the reforms in Peterborough across the various work streams that are running.

5. KEY ISSUES

2.8 Local Offer

2.8.1 The Local Offer provides information about services, facilities, activities and support available for children, young people and their families across Peterborough and in our adjoining areas.

2.8.2 The legislation sets out what *must* be contained within the Local Offer, as well as what *should* be contained within it. These requirements include information relating to:

- special educational provision
- health services
- social care services
- other educational provision
- training
- travel arrangements for children and young people to schools, colleges and early years education settings
- preparing for adulthood, including housing, employment and leisure opportunities

5.1.3 Peterborough's Local Offer went live on 1st September 2014 and can be found by searching the City Council web site. Officers reported previously that the launch of the Local Offer was the first phase of ongoing work to create a more dynamic and interactive version. This work has been the focus of this workstream since September, and an updated version has now been launched alongside the refresh of the City Council website.

5.1.4 Alongside this, the content on the Local Offer has continued to be developed and grown, with more and more information being added to it. This process will continue as 'business as usual' activity so that the widest possible range of information is available which is both current and relevant.

5.1.5 Critically, the Local Offer, as with all other aspects of the reforms, continues to be co-produced with Family Voice Peterborough. This relationship will continue in order to ensure the needs of parents and families is utmost in our planning, design and delivery.

5.1.6 The Local Offer Development Group (LODG) continues to look at the further development and improvement requirements against local feedback and national expectation, including engagement with parents, children, young people and other stakeholder. A particular area of concern is the lack of feedback from those using the local offer. Further work needs to be undertaken to look at ways of raising awareness of the local offer across the community and amongst staff within and beyond the local authority. Broad areas of focus recently have been:

- Improving the Local Offer: A successful Parents Focus Group was held on 8 June, which identified some areas of corporate development on the website, and some for the Local Offer specifically. This included the desire of parents to incorporate coloured icons on the website,

which mirror the marketing materials – this has been agreed and will happen shortly. A further workshop will be held in July to look at the wider design parameters and what's next.

- Providers' database: The LODG has also met with the commissioners to review the process and governance of the content of the Local Offer Providers database and resource requirements moving forward. There is urgent need to agree how, when and by whom the database will be maintained.
- Accessibility: a key requirement of the Local Offer is that there are other mechanisms adopted to improve the reach and accessibility of the Local Offer. This has not yet been widely explored and has been agreed as a focus for work in the coming months.
- Engagement: Whilst engagement with some groups is good, there is need to widen the general scope of engagement. In particular, but not exclusively, the group has identified the need to address ways of engaging with Children and Young People and groups supporting families with autistic children or young people. Some specific activities to take this forward have been identified but this needs to be strengthened and further actions identified. There continues to be good engagement with parents through Family Voice, but the group will consider if there are other activities needed to reach parents via other routes.
- Feedback: The LODG has recognised that the current mechanism to obtain feedback on the Local Offer is not sufficient, and will be developing a short survey in order to actively seek comments.
- School Information report: Feedback from schools has highlighted that they are concerned about the robustness of their SEN offer. The offer is linked to the Ofsted requirement for a school information report which should be informed by LA expectations of what schools should offer to children and young people with SEN. Intelligence indicates that not all of our schools are aware of this requirement. It is proposed to travel quickly with this work in the Autumn by facilitating a 'one off' meeting with volunteer SENCOs, parent representatives etc. to co-produce the LA expectation and offer. This will be followed by a focussed event for schools (and other group /service representatives) which will encompass the requirements of the SEN information report and the LAs expectations/offer. It is hoped to secure Brian Lamb and a representative from Ofsted for this event.

2.9 Engagement and Participation

- 2.9.1 A further requirement of the SEND reforms is to ensure that there is a clear and robust mechanism in place to engage with children, young people and their families and to provide opportunities for them to participate in design and decision making across all aspects of the reform agenda and beyond.
- 2.9.2 The Council is developing an overarching Customer Strategy which will set out the core principles and methodologies for ensuring we are a customer-focussed organisation. With our partners, including Family Voice, we have agreed to develop a SEND-specific engagement strategy as a subset of the overarching Strategy document. In the interim and as reported last year we have adopted a short Charter which sets out the principles of collaboration with families, and this is modelled on an approach taken by Brighton and Hove Council during the pathfinder phase of the reforms.
- 2.9.3 Our partnership with Family Voice Peterborough (FVP) continues to be productive. Family Voice held their annual conference on the 3rd June and was held at Kingsgate Conference Centre. The conference was well attended with 125 delegates in total. 35 parents attended and reported their CYP needs as autism, downs syndrome, hearing impairment, mental health needs, Speech and Language needs (SLN) , Learning Difficulties (LD), Behavioural needs, Attention Deficit Hyperactivity Disorder (ADHD) and Genetic Conditions; there were parents from different ethnic backgrounds in attendance. The keynote speaker was Brian Lamb OBE who presented on the SEND reforms and Local Offer and then hosted two workshops; one on The SEN Report and Local Offer and one on Effective engagement with parents in schools for better outcomes.

- 2.9.4 FVP facilitated further parent carer support and engagement via the use of a 'Pop up' shop on Bridge Street for the second time; this time the shop was only open for a two week period from 1st to 15th June which coincided with volunteer's week and carers week. Support for the shop was provided by PCC Early Years, Carers Trust, SEND partnership, Autism Outreach and Hearing Impairment Services.
- 2.9.5 There has been two key focus groups that have taken place recently and more are planned. The focus groups provide a wider group of parent carers the opportunity to participate and also make it easier to explain what information is required and what the expected outcomes for the sessions are. These have covered Local Offer checking and Personal Budgets, both of which the outcomes are reflected in this report.
- 2.9.6 Key ongoing participation workstreams include 'Hard to Reach Groups' and 'Child Adolescent Mental Health services (CAMHs)'. There is a range of other workstreams we are being supported in and the list below cover the key areas not covered elsewhere in the report.
- Emotional Health and Wellbeing
 - Self-harm
 - Schools Engagement
 - SEND Strategy
 - EHC processes and documentation
 - Outcomes focussed advice
 - Health engagement with child development centre
 - Carers Partnership Board
 - Learning Disability Partnership Board
 - CCG Maternity, Children and Young People Programme Board
 - Peterborough Stamford Hospitals Foundation Trust Maternity, Children and Young People Programme
 - Health Child Programme
 - Child and Families Joint Commissioning Board
- 5.2.7 We continued to be indebted to the hard work and commitment of all the supporters and staff at FVP. True co-production has created a better outcomes for all the children and young people (and their parents) in Peterborough.

2.10 Personal Budgets

- 2.10.1 One of the main elements of the SEND reforms is the expansion in the role of personal budgets in the way that support services are provided to children and young people with special educational needs and disabilities and their families.
- 2.10.2 Since September 2014, any child and their family who is in receipt of services through an EHC (or who has a Statement of Special Educational Needs) can request a personal budget. Personal health care budgets are already available for children and young people who meet continuing healthcare criteria, and this will be extended from April 2015 to include all children and young people with a long term condition who would benefit from a personal health care budget.
- 2.10.3 A personal budget can be funded from budgets associated with providing social care/family support, health care support and funding from the education high needs block. The latter is the budget that funds services to meet the needs of children and young people in education that cannot be met by the schools' delegated funding alone. If the school or college agrees, the base and notional SEN funding for a particular pupil can also be used towards a personal budget. Local authorities are under a duty to prepare a personal budget if requested to do so.
- 2.10.4 Families could, for example, decide that they want to employ their own support workers to provide care and support to their child. With the agreement of the school, this could mean that the child or young person has the same people supporting them in the child and home

environments, providing a better continuity of care than is often the case where the school appoints separate support workers who work with children only in the school setting.

- 2.10.5 Peterborough has made good progress in developing, approving and publishing its Personal Budgets policy, and is one of the few authorities to have achieved this. The focus in recent months has been to establish the supporting internal processes to deliver the policy, identify any training needs, and develop the supporting communications/information materials. A small working group has undertaken a high level run through of the process in April, considered a real case in early May, and more recently met to further clarify the process.
- 2.10.6 The long term aspiration is that professionals will provide an indicative personal budget during the needs assessment phase (when they are asked to provide their outcome focussed advice), and a finalised personal budget when the plan is finalised. The challenging issues remain clarity about what is in and out of a personal budget, the level of understanding that professionals have about the cost of services (particularly where they are part of a commissioned contract) and how and where the approval (particularly panel) mechanisms for care and health services fit in.
- 5.3.7 In the meantime, the high level process has been documented and mapped. An internal resource has been identified that will be the contact point to develop the actual Personal Budget detail, liaise with professionals, and issue it to the parents / young person.
- 5.3.8 The next stage of work is to do the more detailed development of the processes, and implement these arrangements. The number of requests to date has been low, but this will be actively monitored to ensure there is sufficient capacity to handle additional work.
- 5.3.9 This interim arrangement is very much focussed around links with the EHC planning process and the SEND reforms. The Council however will be developing and evolving in the coming months and years to deliver a joined up offer for lifelong services, and the longer term responsibility for this activity area may change as a result.
- 5.3.10 In order to ensure parental engagement, a focus group was held (facilitated by Family Voice) with parents who had children in the age ranges of 7 through to 15. The following areas were covered
- Myth busting – what do you know, or think you know already?
 - What do you think should be included in a Personal Budget?
 - EHC Walk through – where are key points for Personal Budget
 - Update on Joint Commissioning
 - Where are we now and what are the next steps
- 5.3.11 The event provided an opportunity for a better understanding of parent's requirements relating to communications messages and materials, as well as their expectations moving forward in relation to commissioning as well as personal budgets.
- 5.3.12 One of their clear messages in relation to personal budgets was that the list of what will/might/will not be in a personal budget, and which elements might then be taken as a direct payment. They felt this was a key part of the overall communications message in managing expectations of parents. The list of areas is currently being refined before being published.

2.11 Education, Health and Care Plans

- 2.11.1 The majority of children and young people with SEN or disabilities will have their needs met within local mainstream settings. Some children and young people may require an EHC (Education, Health and Care) needs assessment in order for the local authority to decide whether it is necessary for it to make additional provision to support their learning in accordance with an EHC (Education, Health and Care) plan.
- 2.11.2 EHC will essentially replace current statements of special education needs with the main difference being that the new EHCP will bring a more integrated approach which focuses on individual outcomes and which takes place within a shorter timescale. EHC plans should be

forward-looking documents that help raise aspirations and outline the provision required to meet assessed needs to support the child or young person in achieving their ambitions.

2.11.3 The council has been supporting parents and children through the Education, Health and Care Plan process since the beginning of September. Our updated transition plan for moving pupils over from statements to EHC is included in appendix 1.

2.11.4 To give a context, during the academic year 2013/14 there were 151 requests for SEN statement assessments. As at the end of the June, the following position applies –

Number of requests received for EHC assessments	121
Number of EHC assessments agreed	103
Number of transfer reviews meetings completed	104
Number of EHC plans produced (including transfer reviews)	41
Number of EHC assessments and transfer reviews underway and incomplete	166

5.4.5 Since the last meeting significant additional materials have been developed related to the EHC process. We have completed the development of ‘at a glance’ process documents for assessment, review and transfer review processes. These are now active and in use. We are now reviewing the request for assessment document including the potential to include tools for screening the requirement for assessment from social care and/or health where there is currently no involvement from these services. We will also update the layout and content of the EHC plan in the light of local and national experience. The original templates was shared with the committee in September 2014.

5.4.6 A group has been put in place over the summer period to support the putting together of training materials for schools and colleges in preparation for the new term. The membership of the group may be adjusted for this ‘one off’ activity. A trainer has been appointed.

2.12 Communication Strategy

5.5.1 The SEND reforms have created a huge amount of change for both children, parents and professionals. A draft communications plan has been developed to focus on “who, what, when, where and how” to ensure these groups are informed. It has identified three key groups of people, what the key messages are for each group and what the proposed communication methods are.

5.5.2 In developing the plan, consideration has been taken of the ongoing engagement and training activities / requirements which supplement and complement the plan, without repeating or duplicating effort. There has been input to the plan from all the relevant work strands, including personal budgets, local offer, EHC processes, as well as parent’s views from Family Voice. The focus of the plan is very much on providing materials which can be viewed online, with the option for people to print in full or an extract by choice.

5.5.3 The key communication items being developed at the current time are –

Information Guide: we are required to provide information on the EHC process to families through the EHC process, but a 12 page A4 document is probably too lengthy for printing. Therefore, the printed version may be more of a summary.

Postcard: There will be mass production and distribution of the SEND postcard (to be circulated at the meeting), as this will be the primary tool to reach parents to direct them to the Local Offer. A limited run of these has already been undertaken and proven popular with parents.

Video Story: The video story is intended to cover all aspects of the reforms – the Local Offer, EHC plans, person centred planning. The main product will be a 5 minute video primarily to provide an overview of the reforms and direct people to the Local Offer.

5.6 Key Risks

5.6.1 Implementing the reforms has brought about huge changes. We continue to monitor the risks arising from the change and mitigation actions have been agreed. The key risks around the reforms remain around:

- Ensuring all professionals are clear about the processes and their expectations at the various stages of the EHC process – training is being put in place and documentation improved.
- Capacity to ensure an effective and high quality transition from Statements and LDAs to EHC plans. The SEND reform grant is being deployed at key pinch points in terms of capacity.
- Ensuring, extending and embedding involvement and engagement from families, children and young people. We have continued to support FVP to ensure this is overcome.
- Ensuring the quality of EHC assessments and plans as workloads increase due to the pace of transition work next academic year. Quality assurance processes are being built into systems.
- Ensuring that timescales improve although workload will increase. Better data and monitoring should assist this process.
- Recognising the requirements of the pending SEN Ofsted framework whilst ensuring a reasonable pace of work to bring about cultural change – ‘evolution not revolution’. We will prepare a self-evaluation to ensure we are fully covering the Ofsted inspection workstreams.

6. IMPLICATIONS

6.1 The programme to implement all aspects of the SEND reforms continues on target, and there remains a robust governance structure in place to ensure any issues are identified and resolved quickly. Any suggestions or recommendations made by the Committee to further improve or enhance our response to the reforms will be taken through the established programme governance framework.

7. CONSULTATION

7.1 The Council has continued to work closely with a wide range of partner agencies and representatives of parents in the planning and implementation of the SEND reform programme. This approach will continue in order that key aspects of the reforms, for example the Local Offer, continue to evolve and develop to meet the needs of everyone who is affected by them.

8. EXPECTED OUTCOMES

8.1 Work to continue to develop and implement all aspects of the reforms will continue.

9. NEXT STEPS

9.1 The SEND reform programme board and associated working groups will continue to meet to ensure the reforms become appropriately embedded and that children, young people and families are able to access the right services more easily.

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None

11. APPENDICES

11.1 Appendix 1 – SEND Transition

This page is intentionally left blank

A plan to convert SEN statements and Learning Difficulty Assessments into Education Health and Care Plans

- All SEN statements must be converted into Education Health and Care Plans by April 2018.
- Learning Difficulty Assessments (LDAs) have to be converted or end by April 2016.
- The majority of conversions will happen from September 2015. If your child is a school leaver or in a nursery class, his/her statement will be converted this school year.

Below is a draft conversion plan targeting pupils and young people by year group:

Phase	Your child's year group as of September 2015	The academic year the SEN statement/LDA will be converted
Nursery (Age 0 – 2 not accounted for)		
Nursery (Age 2 – 4)	-2	There should only be EHC plans
	-1	There should only be EHC plans
Primary (Age 4 – 11)	Reception	There should only be EHC plans
	1	2016-17
	2	2015-16
	3	2016-17
	4	2015-16
	5	2016-17
Secondary (Age 11 – 16)	6	2015-16
	7	2016-17
	8	2015-16
	9	2016-17
	10	2015-16
Post 16 (Age 16 – 19)	11	2015-16
	12	2016-17
	13	2015-16
Post 16 (Age 16 – 19)	14	2015-16
Post 16 (Age 18 – 25 not accounted for)		

College students with LDAs:

What length of course will you be studying from September 2015?	The academic year an LDA conversion will be offered
One year course	2015-16
Two year course	2016-17
If you begin the final year of any course in September 2015	2015-16

Coproduced with:

Peterborough City Council
EHCP transfer review timetable at 17Feb15
Transfer review pack: Sheet 1

This page is intentionally left blank

CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE	Agenda Item No. 8
20 JULY 2015	Public Report

Report of the Corporate Director for People and Communities

Contact Officer(s) – Lou Williams

Contact Details - 864139

SUPPORTING THE MENTAL HEALTH NEEDS OF CARE LEAVERS

1. PURPOSE

- 1.1. This report provides information to Members about the nature of mental health support for care leavers, including analysis of where there are gaps in the current provision. The report identifies what steps are being taken to address the gaps identified, within the context of a highly pressured funding context.

2. RECOMMENDATIONS

- 2.1. Committee is asked to note the contents of this report.

3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY

- 3.1. Creating Opportunities - Tackling Opportunities
- Supporting vulnerable people

4. BACKGROUND

- 4.1. Child and Adolescent and Adult Mental health services are areas where there have been longstanding pressures in terms of the amount of funding available to meet the demands on services.
- 4.2. For care leavers, pressures on services to meet need can also be compounded by the transition between Child and Adolescent Mental Health [CAMH] Services and Adult Mental Health services at age 17-18 years.
- 4.3. This report sets out some information about the number of young people leaving and who have left care who have been affected by pressures in the two service areas, and the steps being taken to help to address these.

Care Leavers impacted by delays in Service Provision

- 4.4. The Leaving and Aftercare Service estimates that over recent months, ten young people have been affected by delays in the provision of services by the CAMH service or have been affected as a result of moving between children's and adult mental health services. This impact has been exacerbated by difficulties in sourcing maternity cover for the principal psychologist within the Children Looked After Psychology Service, which has been able to provide a range of support for children and young people looked after and who are or have left care.

- 4.5. Of these 10 young people, 3 have been affected by the difficulties in recruiting maternity leave cover for the Children Looked After Psychology Service. A further young person has been identified as someone who would have benefited from the service had it been available.
- 4.6. Two are now adults and while both have very complex needs including needs that arise from potential or actual sexual exploitation, both have disengaged with adult mental health services, which they are of course fully entitled to do as adults. This is an area where the development of the People and Communities' Directorate is intended to improve outcomes. Young people do not suddenly become no longer in need of support or vulnerable to abuse simply because chronologically they have achieved the age of 18; however, despite continuing vulnerabilities, most do not reach the thresholds for adult mental health or learning disability services.
- 4.7. Another young person experienced delays in assessment and treatment from CAMH services but is now being assessed by adult mental health services following a number of complaints being made on her behalf. Another young person has now been assessed by adult mental health services and details of that assessment are awaited.
- 4.8. One young person has been referred for support in the area where he is placed and is experiencing delays in this area accepting his referral. Our health partners in the Looked After Health Service are escalating this referral so that he gets the service that he needs.
- 4.9. One young person has been affected by the significant shortages in specialist services to support children and young people with neurological disorders such as Autistic Spectrum Disorder and Attention Deficit and Hyperactivity Disorder locally. An assessment of needs has been completed, but a treatment plan has not yet been developed. The assessment was completed in January 2015.

Children Looked After Psychology Service

- 4.10. The Children Looked After Psychology Service operates in Peterborough in recognition that children in care are much more likely to experience mental and emotional health difficulties than the general child population. The service provides consultation and support to foster carers and adopters as well as individual support to a number of children and young people looked after and is currently managed through the Educational Psychology Service. Examples of what the service has historically offered include:
- Direct assessments and therapeutic input with young people that are fostered, adopted, in kinship or residential placements – including those leaving care;
 - Consultation: offering advice regarding young people to carers/adopters and professionals (e.g. social workers, teachers);
 - Training for carers/adopters and professionals;
 - Running groups for carers and adopters, focused on reducing placement breakdown;
 - Recruitment, assessment and training of potential carers and adopters
 - Assisting in the matching of children to adoptive, kinship and fostering and residential placements
 - Facilitating referrals to local CAMH and other health services, when appropriate.
- 4.11. The service offered has been very well received but has in recent months been impacted by the maternity leave from March 2015 of the Clinical psychologist. Despite numerous attempts to secure a temporary Clinical Psychologist we have been unable to recruit to

the post. In the meantime the Educational Psychology Service has worked hard to absorb demand within their capacity, but there have been additional delays notwithstanding this.

- 4.12. We have now however been successful in attracting a clinical psychologist and forensic psychologist to the service. These specialists offer 9 days per calendar month [to be reviewed as at September 2015] to the service in support of the senior Education Psychologist co-ordinating and managing referrals to the service – less than the full time support previously offered by the Clinical Psychologist, but a significant improvement.
- 4.13. A planning meeting is being convened to include the clinical and forensic psychologist and the Principal Educational Psychologist to prioritise outstanding work for the Children Looked After Psychology service, including the support needs of the 10 young people identified above.
- 4.14. The information below provides some information about the ages of children and young people being supported directly or indirectly by the service during the financial year 2014/15::

- Distribution of **assessment** work across the age ranges

Area of Work	For 0-5 years	For 6-10 years	For 11-15 years	For 16+	For Adults
Assessment	20%	37%	28%	13%	2%

- Distribution of **therapeutic** work across age ranges

Area of Work	0-5 years	For 6-10 years	For 11-15 years	For 16+	For Adults
Therapy	13%	22%	39%	28%	-

- Distribution of **consultation** work across the age ranges

Area of Work	For 0-5 years	For 6-10 years	For 11-15 years	For 16+	For Adults
Consultation	19%	23%	46%	8%	4%

Local CAMH Provision

- 4.15. The Children Looked After Psychology Service was never intended to be able to meet the mental and emotional health needs of all children and young people looked after, many of whom will require additional specialist support and treatment from specialist Child and

Adolescent mental Health Services where they are aged 17 or under, or from Adult mental Health Services where they are aged 18 and above.

- 4.16. There has been significant pressure on CAMH services in Peterborough over recent years, with more children and young people waiting longer than the target 18 week timeframe for assessment appointments. In part this is related to increasing demand with specialist CAMH services seeing an increase in referrals of 18% over 2014/15.
- 4.17. Cambridgeshire and Peterborough Foundation Trust and the Clinical Commissioning Group have been working to identify solutions to the waiting time issue, and £150,000 one off funding and £600,000 recurring funding has been identified for 2015/16 to help address capacity issues.
- 4.18. The Government is also committed to investment in mental health services and it is expected that new funding will also become available in due course.
- 4.19. The immediate priority is to tackle the waiting list for specialist CAMH services, which will help improve the service to all children and young people including our care leavers.
- 4.20. In the longer term, there is a need to look at how mental and emotional health needs are responded to strategically including through having single points of contact with the services and ensuring that triaging is working well. Ultimately, the aim will be to invest more in the prevention and early help services to help prevent referral to specialist CAMH services.

Transition between Children's and Adult Mental Health Services

- 4.21. Some care leavers are affected by the transition at between 17 and 18 between adult and child and adolescent mental health services.
- 4.22. There can be particular issues when services are sought for a young person aged 17 as very often, the Child and Adolescent Mental Health Service is likely to take the view that it would be more appropriate for the young person to be assessed and treated by the adult service so that there is no built-in change of professionals and relationships within a short timeframe of the young person starting to be seen by the service. Adult services do not always agree with this view, however.
- 4.23. For young people already accessing CAMH services, delays in transitioning to adult services can also take place. In part this can be related to different service ethos and thresholds between a children's and an adult service.
- 4.24. In response to issues such as these, a project group has been established with the Assistant Director for Adult Social Care as chair. This group is tasked with working to improve transitional arrangements for young people across a range of services areas including learning difficulties and disabilities and mental health services, and to develop clear pathways for young people transitioning between children's and adult services.
- 4.25. As part of this work, it is planned to establish a 'transitions panel' that will help to plan transitions for young people with complex needs who will continue to need a service as adults. The intention is that planning transition should begin from age 14 so that there are effective early warning systems in place that can help ensure that and resource related issues are planned for well in advance.
- 4.26. As noted above, one of the issues that we are seeking to address is delivering forms of support to vulnerable young adults who either do not reach the thresholds for accessing

traditional adult services, or who are reluctant to engage with such services. Very often, these young adults are very vulnerable and have complex needs, despite not currently meeting criteria for services flowing from any learning disability or mental or emotional health need.

- 4.27. Developing effective transitions and particularly in relation to vulnerable adults who do not meet the criteria for traditional services will likely to be of particular benefit to young people leaving care.

5. KEY ISSUES

- 5.1. Key issues arising from the above include:

- Some young people leaving care have been impacted by difficulties in recruitment of the Child Looked After Service Psychologist to cover maternity leave;
- Some young people leaving care have been affected by the resource pressures and increased demands for specialist CAMH services;
- Some young people leaving care have also been affected by difficulties in current transitional arrangements between children's and adult mental health services;

- 5.2. A number of steps have been taken to help to address these issues. These include:

- The appointment of sessional clinical and forensic psychologists with experience working with children, young people and their families to the Children Looked After Psychology Service;
- Additional investment in CAMH services, with action being taken to address waiting lists being undertaken by CPFT;
- Work to address the issue of transitions being led by the Assistant Director of Adult Social Care.

- 5.3. Taken together, these changes should improve the experience of care leavers and other children and young people in accessing support for mental and emotional health issues.

6. IMPLICATIONS

- 6.1. There have been longstanding shortfalls in mental health services for children and adults across the country for many years – something about which there is an increasing consensus.
- 6.2. Although new funding streams are being identified to help improve services, the reality is that it is likely that securing sustainable improvement will not be achieved only by investing in the current model of service delivery and more needs to be done to secure effective prevention and early help services in order that the need for high cost, resource intensive specialist services is reduced.
- 6.3. Improving transitional arrangements is an example of where investing in more of the same will not result in improved services for all; many young adults have needs that make them very vulnerable, but because they do not have an identifiable mental health diagnosis of learning disability, they do not meet the referral criteria for adult services. Many of these young people will be those known to Children's Social Care and one of the strengths of bringing children's and adult services together within the Council is that it provides us with an opportunity to improve the support available to these groups.

7. CONSULTATION

- 7.1. Consultation has taken place with relevant managers within Children's Social Care including the Head of Service for Children Looked After and team manager for young people leaving care, along with the Head of Commissioning for Child Health.

8. NEXT STEPS

- 8.1. The key next steps are to deliver the investment in CPFT to reduce waiting lists and implement plans to improve transitional services to support young people as they cross from being children to adults.

9. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985:

- 9.1. None.

10. APPENDICES

- 10.1. None.

CREATING OPPORUTNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE	Agenda Item No. 9
20 JULY 2015	Public Report

Report of the Director of Governance

Report Author – Paulina Ford, Senior Democratic Services Officer

Contact Details – 01733 452508 or email paulina.ford@peterborough.gov.uk

FORWARD PLAN OF EXECUTIVE DECISIONS

1. PURPOSE

- 1.1 This is a regular report to the Creating Opportunities and Tackling Inequalities Scrutiny Committee outlining the content of the Forward Plan of Executive Decisions.

2. RECOMMENDATIONS

- 2.1 That the Committee identifies any relevant items for inclusion within their work programme.

3. BACKGROUND

- 3.1 The latest version of the Forward Plan of Executive Decisions is attached at Appendix 1. The Plan contains those Executive decisions, which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) can take and any new Executive decisions to be taken after 24 July 2015.
- 3.2 The information in the Forward Plan of Executive Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these Executive decisions, or to request further information.
- 3.3 If the Committee wished to examine any of the Executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.
- 3.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

4. CONSULTATION

- 4.1 Details of any consultation on individual decisions are contained within the Forward Plan of Executive Decisions.

5. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

6. APPENDICES

Appendix 1 – Forward Plan of Executive Decisions

This page is intentionally left blank

PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS

PUBLISHED: 26 JUNE 2015

FORWARD PLAN

PART 1 – KEY DECISIONS

In the period commencing 28 days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:
Cllr Holdich (Leader); Cllr Elsey; Cllr Fitzgerald (Deputy Leader); Cllr Hiller, Cllr Lamb; Cllr North; Cllr Seaton; Cllr Serluca and Cllr Scott.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Gemma George, Democratic Services Manager, Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to gemma.george@peterborough.gov.uk or by telephone on 01733 452268.

PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

 The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Gemma George, Democratic Services Manager, Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to gemma.george@peterborough.gov.uk or by telephone on 01733 452268. For each decision a public report will be available from the Governance Team one week before the decision is taken.

All decisions will be posted on the Council's website: www.peterborough.gov.uk/executivedecisions. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Governance Support Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

PART 1 – FORWARD PLAN OF KEY DECISIONS

KEY DECISIONS FROM 24 JULY 2015

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
<p>Delivery of the Council’s Capital Receipt Programme through the sale of Welland House, Dogsthorpe – KEY/24JUL15/01 To authorise the sale of Welland House, Dogsthorpe.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>August 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Simon Webber Strategic Projects Officer Tel: 01733 384545 Simon.webber@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Delivery of the Council’s Capital Receipt Programme through the sale of Pyramid Centre, Bretton North – KEY/24JUL15/02 To authorise the sale of the Pyramid Centre, Bretton North.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>September 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Gareth Dawkins Capital Projects Officer Tel: 01733 384618 Gareth.dawkins@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe.</i></p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>Sale of Land at Rear of Braybrook School, Orton Longueville – KEY/24JUL15/03 To authorise the Chief Executive, in consultation with the Solicitor to the Council, Corporate Director Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Land.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>December 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Brian Davies Sales and Acquisitions Tel: 01733 384547 Brian.davies@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Sale of the Lindens, Lincoln Road – KEY/24JUL15/04 To authorise the Chief Executive, in consultation with the Solicitor to the Council, Corporate Director Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>December 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Brian Davies Sales and Acquisitions Tel: 01733 384547 Brian.davies@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>Sale of Bretton Court, Bretton North – KEY/24JUL15/05 To authorise the Chief Executive, in consultation with the Solicitor to the Council, Corporate Director Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>December 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Brian Davies Sales and Acquisitions Tel: 01733 384547 Brian.davies@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
PREVIOUSLY ADVERTISED DECISIONS						
<p>Delivery of the Council's Capital Receipt Programme through the Sale of Dickens Street Car Park - KEY/03JUL/11 To authorise the Chief Executive, in consultation with the Solicitor to the Council, Corporate Director Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Dickens Street Car Park. For Cabinet to consider future options for service delivery.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>July 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments & external stakeholders as appropriate.</p>	<p>Richard Hodgson Head of Strategic Projects Tel: 01733 384535 richard.hodgson@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
Sale of the Herlington Centre - KEY/21MAR14/03 Delivery of the Council's capital receipts programme through the sale of the Herlington Centre, Orton Malborne.	Councillor David Seaton Cabinet Member for Resources	July 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Simon Webber Capital Projects Officer Tel: 01733 384545 simon.webber@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Formalise Integrated Community Equipment Service Funding and Commissioning Arrangements - KEY/18APR14/01 To formalise integrated community equipment service joint funding arrangements.	Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health	July 2015	Scrutiny Commission for Health Issues	Relevant internal and external stakeholders.	Nick Blake Head of Commissioning for Older People, Physical Disabilities and Sensory Impairment Tel: 01733 452406 nick.blake@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Award of Contract for Build of a Waste Transfer Station - KEY/18APR14/02 To award a contract for the build of a waste transfer station.	Councillor Gavin Eley Cabinet Member for Digital, Waste and Street Scene	July 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Paul Robertson Waste Project Officer Tel: 01733 864740 paul.robertson@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Print Managed Services - KEY/13JUN14/01 To enable Council officers to be able to print, copy and scan.	Councillor David Seaton Cabinet Member for Resources	July 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Steven Pilsworth Service Director Financial Services Tel: 01733 384564 Steven.pilsworth@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
Fit to Rent Scheme – KEY/17OCT14/01 To improve standards and management of properties in the private rented sector.	Councillor Peter Hiller Cabinet Member for Growth, Planning, Housing and Economic Development	September 2015	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders	Belinda Child Housing Strategic Manager Tel: 01733 863769 Belinda.child@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Advocacy Services – KEY/12DEC14/03 To approve the award of contract for the adult social care advocacy services.	Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health	July 2015	Scrutiny Commission for Health Issues	People utilising the services, partnership boards and relevant internal departments.	Nick Blake Head of Commissioning Tel: 01733 452486 Nickolas.blake@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Hampton Gardens Secondary School – KEY/12DEC14/04 To approve the award of the contract for the design and build of the school.	Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills and University	July 2015	Creating Opportunities and Tackling Inequalities	Relevant internal and external stakeholders.	Emma Everitt Project Officer (Schools Infrastructure) Tel: 01733 863660 Emma.everitt@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHOR	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>Day Opportunities Under 65 Tender (Independent) – KEY/06JAN15/06 To approve the tender for the services.</p>	<p>Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p>	<p>August 2015</p>	<p>Scrutiny Commission for Health Issues</p>	<p>Relevant internal and external stakeholders.</p>	<p>Mubarak Darbar Head of Commissioning Learning Disabilities Tel: 01733 452509 Mubarak.darbar@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>West Town Primary School - KEY/06JAN15/07 To authorise payment of the Council's contribution to the rebuild of West Town Primary School under the Priority Schools Building Programme.</p>	<p>Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills and University</p>	<p>July 2015</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Relevant internal and external stakeholders.</p>	<p>Alison Chambers Principal Assets Officer (Schools) Tel: 01733 863975 Alison.chambers@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Peterborough Visitor Economy Strategy 2015-2020 (Draft) – KEY/06JAN15/13 To approve the strategy and recommend that Council adopt as a major policy document.</p>	<p>Cabinet</p>	<p>27 July 2015</p>	<p>Strong and Supportive Scrutiny Committee</p>	<p>Relevant internal and external stakeholders.</p>	<p>Douglas Gyte Strategic Tourism Manager Tel: 01733 453490 Douglas.gyte@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHOR	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>Classroom Extension and Associated Works Heltwate School - KEY/06MAR15/01 To authorise the construction of an extension at Heltwate School and give authority to the Executive Director of Resources to award the construction contract within the approved budget.</p>	<p>Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills and University</p>	<p>July 2015</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Relevant internal and external stakeholders.</p>	<p>Alison Chambers Assets and School Place Planning Officer Tel: 01733 863975 Alison.chambers@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>St Michaels Expansion – KEY/06MAR15/07 Award of contract for the expansion of St Michaels Church School to a 2FE, including the approval of property, legal and financial arrangements for various enabling agreements and third parties.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>July 2015</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Relevant internal and external stakeholders.</p>	<p>Brian Howard Head of Schools Infrastructure 01733 863976 Brian.howard@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Fletton Quays – KEY/06MAR15/08 Disposal of Fletton Quays land and property assets to Peterborough Investment Partnership.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>July 2015</p>	<p>Sustainable Growth and Environment Capital Scrutiny Committee</p>	<p>Relevant internal and external stakeholders.</p>	<p>Richard Hodgson, Head of Strategic Projects 01733 384535 Richard.hodgson@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
Pleasure Fair Meadow – KEY/06MAR15/09 Disposal of Pleasure Fair Meadow Car Park to Peterborough Investment Partnership.	Councillor David Seaton Cabinet Member for Resources	July 2015	Sustainable Growth and Environment Capital Scrutiny Committee	Relevant internal and external stakeholders.	Richard Hodgson, Head of Strategic Projects 01733 384535 Richard.hodgson@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Wirrina Car Park – KEY/06MAR15/10 Disposal of Wirrina Car Park to Peterborough Investment Partnership.	Councillor David Seaton Cabinet Member for Resources	July 2015	Sustainable Growth and Environment Capital Scrutiny Committee	Relevant internal and external stakeholders.	Richard Hodgson, Head of Strategic Projects 01733 384535 Richard.hodgson@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Customer Experience Programme Adult's Services – KEY/01MAY15/02 To approve the business case for the delivery of the customer experience programme in Adults.	Councillor David Seaton Cabinet Member for Resources	July 2015	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders.	Adrian Chapman Service Director Adult Services and Communities Tel: 01733 863887 Adrian.chapman@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Mobile Homes Charging Schedule – KEY/01MAY15/04 To approve the mobile homes charging schedule.	Councillor Peter Hiller Cabinet Member for Growth, Planning, Housing & Economic Development	July 2015	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders during eight week consultation.	Belinda Child Head of Housing and Health Improvement Tel: 01733 873769 Belinda.child@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
Contract Award for Mental Health Employment, Wellbeing and Recovery Service – KEY/01MAY15/05 To award a contract for the Mental Health Employment, Wellbeing and Recovery Service.	Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health	July 2015	Scrutiny Commission for Health Issues	Relevant internal and external stakeholders.	Mirsada Hodges Project Manager, DOLS/Mental Health Tel: 01733 452513 Mirsada.hodges@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Novation of Contract Regarding Temporary Staff – KEY/15MAY15/01 To approve the novation of the temporary staff contract.	Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills and University	July 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	James Fordham Recruitment and Retention Officer Tel: 01733 864581 James.fordham@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Review of the Local Plan – KEY/26JUN15/01 For Cabinet to consider whether to undertake a review of the Local Plan.	Cabinet	27 July 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Richard Kay, Head of Sustainable Growth Strategy Email: richard.key@peterborough.gov.uk Tel: 01733 863795	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>Extension and Variation to the Integrated Sexual Health Service Contract – KEY/26JUNE15/02 To extend the current contract for the two additional years specified in the original contract. In addition, this decision will reduce to current contract value.</p>	<p>Councillor Diane Lamb Cabinet Member for Public Health</p>	<p>July 2015</p>	<p>Scrutiny Commission for Health Issues</p>	<p>Relevant internal and external stakeholders.</p>	<p>Wendi Ogle-Welbourn, Director of People and Communities Tel: 01733 863749 Wendi.Ogle-welbourn@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Changes to the Parks, Trees and Open Spaces service within the Amey contract following the 2015/16 budget – KEY/26JUN15/03 To approve the changes to the way services relating to grass cutting are provided.</p>	<p>Councillor Gavin Elsey Cabinet Member for Digital, Waste and Street Scene</p>	<p>July 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>James Collingridge Amey Partnership Manager james.collingridge@peterborough.gov.uk 01733 864736</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Offtake Arrangements for Power from the Energy from Waste Plant - KEY/10JUL15/01 To approve the offtake arrangements.</p>	<p>Councillor Gavin Elsey Cabinet Member for Digital, Waste and Street Scene</p>	<p>July 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal external stakeholders.</p>	<p>Richard Pearn Waste Partnership Manager Tel: 01733 864739 richard.pearn@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annex.</i></p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
Real Time Passenger Information – KEY/10JUL15/02 To approve the expansion and maintenance contract.	Councillor Peter Hiller Cabinet Member for Growth, Planning, Housing & Economic Development	August 2015	Sustainable Growth and Environment Capital	Relevant internal and External stakeholders.	Amy Pickstone Senior ITS Officer Tel: 01733 317481 Amy.pickstone@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Extension of the Green Deal Provider Framework and Expansion of the Green Deal Community Area Fund – KEY/10JUL15/03 Consideration of inclusion of three further Green Deal Providers on the Provider Framework and Expansion of the Green Deal Community Fund Area.	Councillor David Seaton Cabinet Member for Resources	July 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Andrew Cox Head of Energy Programmes Tel: 01733 452456 Andy.cox@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Farm Strategy – KEY/10JUL15/04 To agree the proposed strategy for implementation.	Cabinet	27 July 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Jonathan Lewis Service Director – Education, Resources and Corporate Property Tel: 01733 863912	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE

KEY DECISIONS TO BE TAKEN IN PRIVATE

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i>
NONE AT THE CURRENT TIME						

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

NON-KEY DECISIONS

<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
Delegation of Authority - To delegate authority for funding governance arrangements for care placements for Looked After Children to the Service Director – Safeguarding and Children for a period of 12 months.	Councillor Sheila Scott Cabinet Member for Children’s Services	July 2015	Creating Opportunities and Tackling Inequalities	Relevant internal and external stakeholders.	Helene Carr Head of Service, Access to Resources and Specialist Commissioning Tel: 01733 863901 Helene.car@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Funding Approval for New Ark Adventure Play Ground and City Farm – To authorise an annual grant to New Ark of £33,000 for a three year period, commencing September 2015.	Councillor David Seaton Cabinet Member for Resources	July 2015	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders	Pam Setterfield Team Manager, Child Health and Wellbeing and Sufficiency Tel: 01733 863897 Pam.setterfield@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
School Term Dates 2015/2016 To approve the school term dates for 2015/16.	Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills and University	July 2015	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders.	Isabel Clark Head of Admissions Tel: 01733 863914 Isabel.clark@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Peterborough Investment Partnership Plans To approve the Peterborough Investment Partnership Plans.	Councillor David Seaton Cabinet Member for Resources	July 2015	Sustainable Growth and Environment Capital	Leader of Council and relevant senior officers.	Simon Machen Corporate Director Growth and Regeneration Tel: 01733 453475 Simon.machen@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Flood Risk Management Strategy To approve the Strategy and recommend its adoption to Council.	Cabinet	27 July 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Julia Chatterton Flood and Water Management Officer Tel: 01733 452620 Julia.chatterton@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
<p>Personal Budgets in Peterborough To agree to adopt Peterborough's Personal Budget Policy Statement as part of the revised statutory duties that apply to the Council as part of the SEND reforms, under the Children and Families Act 2014.</p>	<p>Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills and University</p>	<p>July 2015</p>	<p>Strong and Supportive Scrutiny Committee</p>	<p>Relevant internal and external stakeholders</p>	<p>Carrie Gamble Commissioner Tel: 01733 863931 Carrie.gamble@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

DIRECTORATE RESPONSIBILITIES

RESOURCES DEPARTMENT Executive Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Strategic Finance

Internal Audit

Schools Infrastructure (Assets and School Place Planning)

Corporate Property

Waste and Energy

Strategic Client Services (Enterprise Peterborough / Vivacity / SERCO including Customer Services, ICT and Business Support)

PEOPLE AND COMMUNITIES DEPARTMENT Director's Office at Bayard Place, Broadway, PE1 1FB

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services)

Children's Services and Safeguarding (Children's Social Care Operations, Children's Social Care Quality Assurance, Safeguarding Boards – Adults and Children's, Child Health, Clare Lodge (Operations), Access to Resources)

Education, People Resources and Corporate Property (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure)

Business Management and Commercial Operations (Commissioning, Recruitment and Retention, Clare Lodge (Commercial), Early Years and Quality Improvement)

GOVERNANCE DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Legal and Democratic Services

Human Resources (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

City Services and Communications (Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls, Marketing and Communications, Tourism and Bus Station, Resilience)

Performance and Information (Performance Management, Information Governance, Systems Support Team, Coroner's Office, Freedom of Information)

GROWTH AND REGENERATION DEPARTMENT Director's Office Stuart House, St Johns Street, Peterborough, PE1 5DD

Development and Construction (Development Management, Planning Compliance, Building Control)

Sustainable Growth Strategy (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment)

Opportunity Peterborough

Peterborough Highway Services (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads, Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

Peterborough Investment Partnership

PUBLIC HEALTH DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

THIS PAGE IS LEFT INTENTIONALLY BLANK

This page is intentionally left blank

**CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE
DRAFT WORK PROGRAMME 2015/16**

85

Meeting Date	Item	Progress
15 June 2015 <i>Draft Report 27 May</i> <i>Final Report 3 June</i>	Appointment of a Co-Opted Member Contact Officer: Paulina Ford	
	Childrens Services and Safeguarding: Introduction, Overview and Work Programme Contact Officer: Lou Williams	
	Review of 2014/15 and Future Work Programme To review the work undertaken during 2014/15 and to consider the future work programme of the Committee for 2015/16 Contact Officer: Paulina Ford	
20 July 2015 <i>Draft Report 1 July</i> <i>Final Report 8 July</i>	Service Directors Report for Education Contact Officer: Jonathan Lewis	
	Service Directors Report for Children and Safeguarding Contact Officer: Lou Williams	
	Supporting The Mental Health Needs Of Care Leavers Contact Officer: Lou Williams	

Meeting Date	Item	Progress
	<p>Progress on SEND Reforms</p> <p>Contact Officer: Jonathan Lewis</p>	
<p>14 September 2015</p> <p><i>Draft Report 26 Aug</i> <i>Final Report 2 Sept</i></p>	<p>Peterborough Safeguarding Children Board Annual Report (PSCB) 2014/15</p> <p>Contact Officer: Russell Waite / Jo Bramwell</p>	
	<p>Ofsted Inspection Report</p> <p>Contact Officer: Wendi Ogle-Welbourn</p>	
	<p>Children's (Social Care) Services Statutory Complaints Process (Children act 1989) Annual Report 2013/2014</p> <p>Contact Officer: Belinda Evans</p>	
	<p>Recruitment and Retention of Social Workers (report to include assessment of the impact of capping agency fees)</p> <p>Contact Officer: Lou Williams</p>	
	<p>Presentation of 2015 KS 4 & KS2 Unvalidated Examination Results</p> <p>Contact Officer: J Lewis</p>	
	<p>Service Directors Report for Children and Safeguarding</p> <p>Contact Officer: Lou Williams</p>	

Meeting Date	Item	Progress
<p>16 November 2015 <i>Draft Report 28 Oct</i> <i>Final Report 4 Nov</i></p>	<p>Service Directors Report for Children and Safeguarding</p> <p>Contact Officer: Lou Williams</p>	
<p>18 January 2016 <i>Draft Report 30 Dec</i> <i>Final Report 6 Jan</i></p>	<p>City College Peterborough</p> <p>To scrutinise the role the City College has to play in delivering improved educational and other outcomes for the city.</p> <p>Contact Officer: Pat Carrington, Principal/Head of Service</p>	
	<p>Placement Strategy for Children Looked After and the Implementation of the Fostering Action Plan</p> <p>Contact Officer: Lou Williams</p>	

Meeting Date	Item	Progress
	<p>Service Directors Report for Children and Safeguarding</p> <p>Contact Officer: Lou Williams</p>	
<p>10 February 2016 (Joint Meeting of the Scrutiny Committees and Commissions)</p>	<p>Budget 2016/17 and Medium Term Financial Plan – Phase Two To scrutinise the Executive’s proposals for the Budget 2016/17 and Medium Term Financial Plan. Contact Officer: John Harrison/Steven Pilsworth</p>	
<p>14 March 2016 <i>Draft Report 24 Feb</i> <i>Final Report 2 Mar</i></p>	<p>Presentation of 2015 KS 4 & KS2 Validated Examination Results</p> <p>Contact Officer: J Lewis</p>	
	<p>Service Directors Report for Children and Safeguarding</p> <p>Contact Officer: Lou Williams</p>	

To be programmed in for 2015/2016

Subject	Presenting Officer	Frequency
Report on Implementation of recommendations made from Improving Educational Outcomes Task and Finish Group Report from 14 July 2014 Meeting	J Lewis	One off
Portfolio Progress Report from Cabinet Member for Children's Services		Annually
Report on the Work of the Corporate Parenting Panel (to include examples of impact on LAC)	Chair of Corporate Parenting Panel / Jenny Goodes	6 monthly
Portfolio Progress Report from Cabinet Member for Education, Skills and University		Annually
The Connecting Families Programme (include a more detailed analysis of costs and savings of the programme and a detailed example of a family going through the programme)	Wendi Ogle-Welbourn	Monitoring as required – July 2015
Update on the Placement Strategy for Children Looked After and the Implementation of the Fostering Action Plan (also include work being done with young people aged 10 to 15 years old).	Lou Williams	One off
Effectiveness of education and training provision for 16 to 19 year olds in Peterborough – Action Plan.	Jonathan Lewis	When action plan is completed.
Items suggested at Meeting held on 15 June 2015: <ul style="list-style-type: none"> • Mental Health provision and childhood counselling services • School improvement and the role of the School Improvement Board and 		

Subject	Presenting Officer	Frequency
accountability <ul style="list-style-type: none">• Child Poverty Strategy• Impact of health services on Early Help services		